# MASTER OF SOCIAL WORK (MSW) SYLLABUS

**"Under Choice Based Credit System (CBCS)"**


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**NGM College**
**(Autonomous)**
**Accredited by NAAC with A++ Grade,**
**An ISO (9001:2015 Certified Institution)**
**Pollachi – 641 001**

**2026-2028**

# NGM COLLEGE

## DEPARTMENT OF SOCIAL WORK

**Institute Vision**

Our dream is to make the College an institution of excellence at the national level by imparting quality education of global standards to make students academically superior, socially committed, ethically strong, spiritually evolved and culturally rich citizens to contribute to the holistic development of the self and society.

**Institute Mission**

Training students to become role models in academic arena by strengthening infrastructure, upgrading curriculum, developing faculty, augmenting extension services and imparting quality education through an enlightened management and committed faculty who ensure knowledge transfer, instil research aptitude and infuse ethical and cultural values to transform students into disciplined citizens in order to improve quality of life.

**Department Vision**

To become a center of excellence in social work education at the national level by imparting quality education, professional training and research-oriented learning that develops academically competent, socially committed, ethically strong and culturally sensitive social work professionals contributing to the holistic development of individuals, communities and society.

**Department Mission**

1. To impart quality professional education in social work through an updated curriculum, effective teaching and fieldwork training.
2. To strengthen knowledge, skills and research aptitude among students to address contemporary social issues and promote social development.
3. To develop socially responsible and ethically committed professionals who uphold the values and principles of social work.
4. To enhance community engagement, extension activities and field practice for improving the quality of life of individuals and communities.
5. To collaborate with government, NGOs, industries and community organizations to promote social welfare, development and social justice.
6. To nurture disciplined and culturally sensitive social work professionals capable of contributing to the well-being of society.

**PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)**

The Program Educational Objectives (PEOs) describe the expected professional accomplishments and societal contributions of Social Work graduates about three to four years after completing the post-graduation program. The PEOs are as follows:

| | |
|---|---|
| **PEO1** | Graduates will demonstrate professional competence in social work practice by applying theoretical knowledge, critical thinking, and appropriate intervention methods in diverse social work settings. |
| **PEO2** | Graduates will practice social work with a strong commitment to professional ethics, human rights, social justice, and respect for the dignity and worth of individuals and communities. |
| **PEO3** | Graduates will effectively work with individuals, groups, communities, and interdisciplinary teams to design and implement programs that address social problems and promote community well-being. |

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|---|---|
| **PEO4** | Graduates will engage in continuous learning, professional development, and adaptation to emerging social issues, policies, and practices in the field of social work. |
| **PEO5** | Graduates will contribute to social change by advocating for equitable policies, empowering marginalized populations, and promoting sustainable social development. |

**PROGRAMME OUTCOMES (POs)**

Program Outcomes (POs) are the graduate attributes acquired by students at the time of completing their post-graduation program. These outcomes are aligned with the Graduate Attributes (GAs) prescribed by the UGC under the LOCF framework and are common to all disciplines of study.

The attainment of POs is assessed at the time of graduation for every outgoing batch. The POs are addressed and achieved through the Course Outcomes (COs) of the various courses in the curriculum, and collectively contribute to the attainment of the Program Educational Objectives (PEOs).

| | |
|---|---|
| **PO1** | **Disciplinary knowledge:** Capable of demonstrating comprehensive knowledge and understanding of one or more disciplines that form a part of an undergraduate programme of study. |
| **PO2** | **Communication Skills:** Ability to express thoughts and ideas effectively in writing and orally; Communicate with others using appropriate media; confidently share one's views and express herself/himself; demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups. |
| **PO3** | **Critical thinking:** Capability to apply analytic thought to a body of knowledge; analyse and evaluate evidence, arguments, claims, beliefs on the basis of empirical evidence; identify relevant assumptions or implications; formulate coherent arguments; critically evaluate practices, policies and theories by following scientific approach to knowledge development. |
| **PO4** | **Problem solving:** Capacity to extrapolate from what one has learned and apply their competencies to solve different kinds of non-familiar problems, rather than replicate curriculum content knowledge; and apply one's learning to real life situations. |
| **PO5** | **Analytical reasoning:** Ability to evaluate the reliability and relevance of evidence; identify logical flaws and holes in the arguments of others; analyse and synthesise data from a variety of sources; draw valid conclusions and support them with evidence and examples, and addressing opposing viewpoints. |
| **PO6** | **Research-related skills:** A sense of inquiry and capability for asking relevant/ appropriate questions, problematising, synthesising and articulating; Ability to recognise cause-and-effect relationships, define problems, formulate hypotheses, test hypotheses, analyse, interpret and draw conclusions from data, establish hypotheses, predict cause-and-effect relationships; ability to plan, execute and report the results of an experiment or investigation. |
| **PO7** | **Cooperation/Team work:** Ability to work effectively and respectfully with diverse teams; facilitate cooperative or coordinated effort on the part of a group, and act together as a group or a team in the interests of a common cause and work efficiently as a member of a team. |
| **PO8** | **Scientific reasoning:** Ability to analyse, interpret and draw conclusions from quantitative/qualitative data; and critically evaluate ideas, evidence and experiences from an open-minded and reasoned perspective. |

| | |
|---|---|
| **PO9** | **Reflective thinking:** Critical sensibility to lived experiences, with self-awareness and reflexivity of both self and society. |
| **PO10** | **Information/digital literacy:** Capability to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources; and use appropriate software for analysis of data. |
| **PO11** | **Self-directed learning:** Ability to work independently, identifies appropriate resources required for a project, and manages a project through to completion. |
| **PO12** | **Multicultural competence:** Possess knowledge of the values and beliefs of multiple cultures and a global perspective; and capability to effectively engage in a multicultural society and interact respectfully with diverse groups. |
| **PO13** | **Moral and ethical awareness/reasoning:** Ability to embrace moral/ethical values in conducting one's life, formulates a position/argument about an ethical issue from multiple perspectives, and use ethical practices in all work. Capable of demonstrating the ability to identify ethical issues related to one's work, avoid unethical behavior such as fabrication, falsification or misrepresentation of data or committing plagiarism, not adhering to intellectual property rights; appreciating environmental and sustainability issues; and adopting objective, unbiased and truthful actions in all aspects of work. |
| **PO14** | **Leadership readiness/qualities:** Capability for mapping out the tasks of a team or an organization, and setting direction, formulating an inspiring vision, building a team who can help achieve the vision, motivating and inspiring team members to engage with that vision, and using management skills to guide people to the right destination, in a smooth and efficient way. |
| **PO15** | **Lifelong learning: Ability** to acquire knowledge and skills, including 'learning how to learn', that are necessary for participating in learning activities throughout life, through self-paced and self-directed learning aimed at personal development, meeting economic, social and cultural objectives, and adapting to changing trades and demands of work place through knowledge/skill development / reskilling. |

**PROGRAMME SPECIFIC OUTCOMES (PSOs)**

The Program Specific Outcomes (PSOs) are defined by the stakeholders of the program and describe the discipline-specific skills that a Social Work graduate is expected to acquire at the time of graduation. Unlike the general Program Outcomes (POs) prescribed by UGC-LOCF, PSOs are exclusive to the discipline (Social Work) and are achieved through the teaching–learning process of the courses in the curriculum.

| | |
|---|---|
| **PSO1** | Adhere to social work ethics, values and ensure social justice in both personal and professional life for the well-being of the society. |
| **PSO2** | Have a strong research foundation and take-up individual and funded research projects for social Intervention, Policy, and Development Practice. |

**NGM COLLEGE (AUTONOMOUS)**
**DEPARTMENT OF SOCIAL WORK**
**(MSW) SCHEME OF EXAMINATION**
**(With effect from 2026-2028)**
**Semester – I**

| Subject Code | Subjects | Ins. hours Per Week | Examinations | | | | Credit |
|---|---|---|---|---|---|---|---|
| | | | Dur. HRS | CIA | ESE | Total | |
| 26PSW101 | Core -1: Introduction to Social Work | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW102 | Core -2: Social Case Work | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW103 | Core -3: Psychology for Social Work | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW104 | Core -4:Indian Society and Social Problems | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW1F1 | Core -F1:Concurrent Field Work Practicum – I (Including Group Project) | 14 | - | 25 | 75 | 100 | 5 |
| | Total | 30 | - | - | - | 500 | 21 |

**Semester – II**

| Subject Code | Subjects | Ins. hours Per Week | Examinations | | | | Credit |
|---|---|---|---|---|---|---|---|
| | | | Dur. HRS | CIA | ESE | Total Con | |
| 26PSW205 | Core- 4: Social Group Work | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW206 | Core-5: Community Organization | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW207 | Core- 6: Social Work Research and Statistics | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW2A1<br>26PSW2B1<br>26PSW2C1 | Core Elective- A1: Labour Welfare<br>Core- Elective B1: Medical Social Work Core Elective - C1: Rural Community Development | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW2N1/ 26PSW2N2 | Non Major Elective – Introduction to Psychology/ Introduction to Intellectual Property Rights (IPR) | 2 | 3 | 25 | 75 | 100 | 2 |
| 26PSW2F2 | Core- F2: Concurrent Field Work Practicum – II (Including Rural/Tribal Camp) | 12 | - | 25 | 75 | 100 | 5 |
| | Total | 30 | - | - | - | 600 | 23 |

**Semester – III**

| Subject Code | Subjects | Ins. hours Per | Examinations | | | | Credit |
|---|---|---|---|---|---|---|---|
| | | | Dur. HR S | CIA | ESE | Total Cont | |
| 26PSW308 | Core -8: Social Welfare Administration, Social Policy and Social Legislation | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW309 | Core-9: Corporate Social Responsibility and Project Management | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW3A2<br>26PSW3B2<br>26PSW3C2 | Core Elective - A2 : Labour Legislation<br>Core Elective - B2 : Hospital Management<br>Core Elective - C2 : Social Development and Entrepreneurship | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW3A3<br>26PSW3B3<br>26PSW3C3 | Core Elective - A3 : Industrial Relations<br>Core Elective - B3 : Mental Health and Mental illness<br>Core Elective - C3 : Tribal Community Development | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW3F3 | Core- F3: Concurrent Field Work Practicum – III | 14 | - | 25 | 75 | 100 | 5 |
| | Total | 30 | - | - | - | 500 | 21 |

**Semester – IV**

| Subject Code | Subjects | Ins. hours Per Week | Examinations | | | | Credit |
|---|---|---|---|---|---|---|---|
| | | | Dur. HRS | CIA | ESE | Total Cont | |
| 26PSW410 | Core -10: Counseling Theory & Practice | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW411 | Core-11: Social Work Practice and Information Communication and Technology | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW4A4<br>26PSW4B4<br>26PSW4C4 | Core Elective - A4: Human Resource Management and Development<br>Core Elective - B4: Psychiatric Social Work Intervention<br>Core Elective - C4: Urban Community Development | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW4A5<br>26PSW4B5<br>26PSW4C5 | Core Elective - A5: Organizational Behaviour<br>Core Elective - B5: Community Health<br>Core Elective - C5: Management of Non-Governmental Organizations | 4 | 3 | 25 | 75 | 100 | 4 |
| 26PSW4F4 | Core- F4: Concurrent Field Work Practicum – IV | 14 | - | 25 | 75 | 100 | 5 |
| 26PSW4P1 | Core- P1: Research Dissertation | - | - | 25 | 75 | 100 | 4 |
| | Total | 30 | | - | - | 600 | 25 |
| | **Grand Total** | | | | | **2200** | **90** |

| CO-SCHOLASTIC COURSES | | | | | | | |
|---|---|---|---|---|---|---|---|
| **SEMESTER** | **COURSES** | **Hours/ Week** | **Total** | **Internal Mark** | **External Mark** | **Total** | **Credits** |
| **ADVANCED LEANER COURSE(Optional)** | | | | | | | |
| **III** | Family and Child Welfare | - | - | 25 | 75 | 100 | 2 |
| **IV** | Correctional Social Work | - | - | 25 | 75 | 100 | 2 |
| **ONLINE COURSES** | | | | | | | |
| **I/II** | MOOC Courses offered by Swayam, NPTEL, Coursera, etc | - | - | - | - | - | 2 |
| **VALUE ADDED COURSES** | | | | | | | |
| **III/IV** | HR Analytics | 2 | 30 | 50 | 50 | 100 | 2 |
| | Artificial Intelligence for Social Work Practice | 2 | 30 | 50 | 50 | 100 | 2 |
| **CERTIFICATE COURSES (Optional)** | | | | | | | |
| **III** | Social Work With Families And Senior Citizens | 2 | 40 | 50 | 50 | 100 | Grade |
| | Performance Management | 2 | 40 | 50 | 50 | 100 | Grade |
| **FACULTY BASED RESEARCH COURSE (Optional)** | | | | | | | |
| **IV** | Organizational Commitment and Organizational Citizenship Behaviour | - | - | - | - | 100 | Grade |
| | Reproductive Health | - | - | - | - | 100 | Grade |
| | The scholastic courses are only counted for the final grading and ranking. However for the award of the degree, the completion of co- scholastic one online course is mandatory. All other co-scholastic courses are optional only. | | | | | | |

**CORE ELECTIVES**

Three electives are offered for the students **(A**-HRM, **B**- M&P, **C**-CD) and each elective will have five Courses each spread over the four semesters. Students have to opt any one core elective before the commencement of second semester. The opted core elective cannot be changed later and students have to undergo the rest of the courses under the same elective chosen by them in rest of the semesters.

| No. of Courses | A- Human Resource Management (HRM) | B -Medical and Psychiatry (M&P) | C- Community Development (CD) |
|---|---|---|---|
| 1 | A1: Labour Welfare | B1: Medical Social Work | C1: Rural Community Development |
| 2 | A2 : Labour Legislation | B2: Hospital Management | C2: Social Development and Entrepreneurship |
| 3 | A3 : Industrial Relation | B3: Mental Health and Mental illness | C3: Tribal Community Development |
| 4 | A4:Human Resource Management and Development | B4: Psychiatric Social Work Intervention | C4: Urban Community Development |
| 5 | A5: Organizational Behavior | B5: Community Health | C5: Management of Non-Governmental Organizations |

**COURSE REQUIREMENT**

**The students who compile the following course requirements are only eligible to get the degree.**

**1. Internship Training**

The students have to undergo 15 days internship training at the end of their II semester in their respective field of specialization and submit a report of the same to their concerned faculty supervisor. Viva –voce will be conducted along with their third semester field work viva voce.

**2. Block placement**

The students have to undergo one month block placement training at the end of their IV semester examinations in their respective field of specialization and submit a report of the same to their concerned faculty supervisor. Viva –voce will be conducted along with their fourth semester field work viva voce.

**3. Value Added Course**

| Subject Code | Subjects | Examinations | Credits |
|---|---|---|---|
| 26PSWVA1 | HR Analytics | 100 | 2 |
| 26PSWVA2 | Artificial Intelligence for Social Work Practice | 100 | 2 |

**Note: Value added courses** are offered to all students of any department. The Total Contact Hrs instruction hour for each course is 30 hours. The value added courses will be included in grading. This Course is considered as a requirement for the award of degree.

**4. MOOC Online Courses**

| Subject Code | Subjects | Examinations | Credits |
|---|---|---|---|
| - | MOOC Courses offered by Swayam, NPTEL, Coursera, etc | - | 2 |

**Note:** Students have to complete minimum one MOOC course offered by Swayam, NPTEL, Coursera, etc in any of the four semesters. The option for undergoing MOOC course is provided in all the four

Semesters. The certificate has to be submitted to the department before the end of the IV semester. The completion of the course will be included in grading. This Course is considered as a requirement for the award of degree of social work.

**OPTIONAL COURSES**

The following courses are optional for students and it is not a course requirement. These courses are offered to support the advanced learners and students who are interested to pursue higher studies like Ph.D.

**1. Advance Learners Course (Optional)***

| Subject Code | Subjects | Examinations | Credits |
|---|---|---|---|
| 26PSWAL1 | Family Child Welfare | 100 | 2 |
| 26PSWAL2 | Correctional Social Work | 100 | 2 |

**Note: Advance learner's course** is offered in the III & IV -semester and it is purely optional for the students and can earn a maximum of 10 additional credits. The students have to learn themselves and attend the exams. No classes will be handled by the faculty for this course at the same the students can get the support and guidance on the course from the faculty. The students who clear this course will get an additional 5 credits for each course which will be considered while grading.

**2. Faculty Based Research Course (Optional) ***

| Subject Code | Subjects | Examinations | Credits |
|---|---|---|---|
| 26PSWRB1 | Organizational Commitment and Organizational Citizenship Behaviour | 100 | Grade |
| 26PSWRB2 | Reproductive Health | 100 | Grade |

**Note: Faculty Based Research Course** is offered in the IV-semester and the students have to opt any one course which is purely optional. The students have to learn themselves and attend the exams. No classes will be handled by the faculty for this course at the same the students can get the support and guidance on the course from the faculty. The completion of the course will be included in the grading. The students, who aspire to go for higher education like Ph.D, will be given preference in admission based on completion of this course when they opt for Ph.D admission in our college.

3. **Certificate Course ***

| Subject Code | Subjects | Hours | Examinations | Credits |
|---|---|---|---|---|
| 26PSWCC1 | Social Work With Families and Senior Citizens | 40 | 100 | Grade |
| 26PSWCC2 | Performance Management | 40 | 100 | Grade |

**Note: The certificate course will be offered** to the students in the III and IV semesters students have to opt any one course which is purely optional. The courses will be offered by the department of social work in collaboration with external agencies who are expertise in the field. The certificates will be offered by the department. The completion of the course will be included in the grading. This Course is considered as a requirement for the award of degree of social work.

**Question Paper Pattern**
**(Based on Bloom's Taxonomy)**

**K1**-Remember; **K2**- Understanding; **K3**- Apply; **K4**-Analyze; **K5**- Evaluate

## 1. Theory Examinations: 75 Marks (Part I, II, & III)

**(i) Test- I & II, ESE:**

| Knowledge Level | Section | Marks | Description | Total |
|---|---|---|---|---|
| K1 & K2 (Q1 - 10) | A (Q1 – 5 MCQ) (Q6 – 10 Define / Short Answer / MCQ) | 10 * 1 = 10 | MCQ / Define | **75** |
| K3 (Q11-15) | B (Either or pattern) | 5 * 5 = 25 | Short Answers | |
| K4 & K5 (Q16 – 20) | C (Either or pattern) | 5 * 8 = 40 | Descriptive/ Detailed | |

## 2. Theory Examinations: 38 Marks (3 Hours Examination) (Part III: If applicable)

| Knowledge Level | Section | Marks | Description | Total |
|---|---|---|---|---|
| K1 & K2 (Q1 - 10) | A (Q 1 – 10 MCQ) | 10 * 1 = 10 | MCQ | **50 (Reduced to 38)** |
| K3 (Q11 – 15) | B (Either or pattern) | 5 * 3 = 15 | Short Answers | |
| K4 & K5 (Q16-20) | C (Either or pattern) | 5 * 5 = 25 | Descriptive/ Detailed | |

## 3. Theory Examinations: 38 Marks (2 Hours Examination) (Part IV: If applicable)

| Knowledge Level | Section | Marks | Description | Total |
|---|---|---|---|---|
| K1 & K2 (Q1-10) | A (Q1 – 5 MCQ) (Q6–10 Define / Short Answer) | 10 * 1 = 10 | MCQ / Define | **50 (Reduced to 38)** |
| K3, K4 & K5 (Q11-15) | B (Either or pattern) | 5 * 8 = 40 | Descriptive/ Detailed | |

**4. Practical Examinations:**

| Paper | Maximum Marks | Marks for | | Components for CIA | | |
|---|---|---|---|---|---|---|
| | | CIA | CEE | Tests | Observation Note | Record Note |
| **Practical (Core / Elective)** | 50 | 20 | 30 | 10 | 05 | 05 |
| **Practical (Core / Elective)** | 75 | 30 | 45 | 20 | 05 | 05 |
| **Practical (Core / Elective)** | 100 | 40 | 60 | 30 | 05 | 05 |

**5. Project:**

| Paper | Maximum Marks | Marks for | | |
|---|---|---|---|---|
| | | CIA | CEE | |
| | | | Evaluation | Viva-voce |
| **Project** | 100 | 25 | 50 | 25 |
| **Project** | 150 | 40 | 75 | 35 |
| **Project** | 200 | 50 | 100 | 50 |

***** CIA – Continuous Internal Assessment & CEE – Comprehensive External Examinations

**Components of Continuous Internal Assessment (CIA)**

**THEORY**

**Maximum Marks: 100; CIA Mark: 25; CEE Mark: 75;**

| Components | | Calculation | CIA Total |
|---|---|---|---|
| **Test 1** | 75 | (75+75+15+10)/7 | 25 |
| **Test 2 / Model** | 75 | | |
| **Assignment / Digital Assignment** | 15 | | |
| **Others*** | 10 | | |

*Others may include the following: Seminar / Socratic Seminars, Group Discussion, Role Play, APS, Class participation, Case Studies Presentation, Field Work, Field Survey, Term Paper, Workshop / Conference Participation, Presentation of Papers in Conferences, Quiz, Report / Content Writing, etc.

**Maximum Marks: 50; CIA Mark: 12; CEE Mark: 38;**

**(Part III: If applicable)**

| Components | | Calculation | CIA Total |
|---|---|---|---|
| **Test 1** | 50 | (50+50+10+10)/10 | 12 |
| **Test 2 / Model** | 50 | | |
| **Assignment / Digital Assignment** | 10 | | |
| **Seminar** | 10 | | |

## PROJECT

**Maximum Marks: 100; CIA Mark: 25; CEE Mark: 75;**

| Components | | Calculation | CIA Total |
|---|---|---|---|
| **Review I** | 5 | 5+5+5+10 | 25 |
| **Review II** | 5 | | |
| **Review III** | 5 | | |
| **Report Submission** | 10 | | |

**Maximum Marks: 200; CIA Mark: 50; CEE Mark: 150;**

| Components | | Calculation | CIA Total |
|---|---|---|---|
| **Review I** | 10 | 10+ 10+10+20 | 50 |
| **Review II** | 10 | | |
| **Review III** | 10 | | |
| **Report Submission** | 20 | | |

** Components for 'Review' may include the following:*

Originality of idea, relevance to current trend, candidate involvement, and presentation of report for commerce, management & social work.

Synopsis, System Planning, Design, Coding, Input form, Output format, Preparation of Report & Submission for Computer Science cluster.

### Continuous Internal Assessment for Project

**For Commerce, Management & Social Work Programme**

The Final year Commerce, Management & Social Work students should undergo a project work during (V/VI) semester

- The period of study is for 4 weeks.
- Project / Internship work has to be done in an industrial organization (or) work on any industrial problem outside the organization is allowed.
- Students are divided into groups and each group is guided by a Mentor.
- The group should not exceed four students, also interested student can undergo individually.
- A problem is chosen, objectives are framed, and data is collected, analyzed and documented in the form of a report / Project.
- Viva – Voce is conducted at the end of this semester, by an External Examiner and concerned
- Mentor (Internal Examiner).
- Project work constitutes 100 marks, out of which 25 is CIA and 75 is CEE Marks.
- **Mark Split UP**

| CIA | CEE | Total |
|---|---|---|
| 25 | 75 | 100 |

| S. No | Components for CIA | Marks |
|---|---|---|
| 1 | Review – I * | 5 |
| 2 | Review – II * | 5 |
| 3 | Review – III * | 5 |
| 4 | Rough Draft Submission | 10 |
| **Total** | | **25** |

* Review includes Objectives and Scope, Research Methodology, Literature Review, Data Analysis and Results, Discussion and Interpretation, Recommendations and Implications, Presentation and Format, Creativity and Originality, and Overall Impact and Contribution.

| S. No | Components for CEE | Marks |
|---|---|---|
| 1 | Evaluation* | 50 |
| 2 | Viva-Voce | 25 |
| **Total** | | **75** |

* Evaluation includes Originality of Idea, Relevance to Current Trend, Candidate Involvement, Thesis Style / Language, and Presentation of Report.

# STUDENT SEMINAR EVALUATION RUBRIC

**Grading Scale:**

| A | B | C | D |
|---|---|---|---|
| 8-10 | 5-7 | 3-4 | 0-2 |

| CRITERIA | A - Excellent | B - Good | C - Average | D - Inadequate |
|---|---|---|---|---|
| **Organization of presentation** | Information presented as an interesting story in a logical, easy-to- follow sequence | Information Presented in logical Sequence; easy to follow | Most of the information is presented in sequence | Hard to follow; Sequence of information jumpy |
| **Knowledge of the subject & References** | Demonstrated full knowledge; answered all questions with elaboration **&** Material sufficient for clear understanding **AND** exceptionally presented | At ease; answered all questions **but** failed to elaborate **&** Material sufficient for clear understanding **AND** effectively presented | At ease with information; answered most questions **&** Material sufficient for clear understanding **but** not clearly presented | Does not have a grasp of information; Answered only rudimentary Questions **&** Material not clearly related to the topic **OR** background dominated seminar |
| **Presentation Skills using ICT Tools** | Uses graphics that Explain and reinforce text and presentation | Uses graphics that explain the text and presentation | Uses graphics that relate to and text presentation | Uses graphics that Rarely support text and presentation |
| **Eye Contact** | Refers to slides to make points; engaged with the audience | Refers to slides to make points; eye contact the majority of the time | Refers to slides to make points; occasional eye contact | Reads most slides; no or just occasional eye contact |
| **Elocution – (Ability to speak English language)** | Correct, precise pronunciation of all terms The voice is clear and steady; the audience can hear well at all times | Incorrectly pronounces a few terms Voice is clear with few fluctuations; the audience can hear well most of the time | Incorrectly pronounces some terms Voice fluctuates from low to clear; difficult to hear at times | Mumbles and/or Incorrectly pronounces some terms Voice is low; difficult to hear |

# WRITTEN ASSIGNMENT RUBRIC

**Grading Scale:**

| A | B | C | D | F |
|---|---|---|---|---|
| 13-15 | 10-12 | 7-9 | 4-6 | 0-3 |

| CRITERION | A - Excellent | B - Good | C - Average | D - Below Average | F - Inadequate |
|---|---|---|---|---|---|
| **Content & Focus** | Hits on almost all content exceptionally clear | Hits on most key points and the writing is interesting | Hits in basic content and writing are understandable | Hits on a portion of content and/or digressions and errors | Completely off track or did not submit |
| **Sentence Structure & Style** | * Word choice is rich and varies<br>* Writing style is consistently strong Students own formal language | * Word choice is clear and reasonably precise<br>* Writing language is appropriate to the topic<br>* Words convey intended message | * Word choice is basic<br>* Most writing language is appropriate to the topic<br>* Informal language | * Word choice is vague<br>* Writing language is not appropriate to the topic<br>* Message is unclear | * Not Adequate |
| **Sources** | Sources are cited and are used critically | Sources are cited and some are used critically | Some sources are missing | Sources are not cited | Sources are not at all cited |
| **Neatness** | Typed; Clean; Neatly bound in a report cover; illustrations provided | Legible writing, well-formed characters; Clean and neatly bound in a report cover | Legible writing, some ill-formed letters, print too small or too large; papers stapled together | Illegible writing; loose pages | Same as below standard |
| **Timeliness** | Report on time | Report one class period late | Report two class periods late | Report more than one week late | Report more than 10 days late |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW101 | Title | Batch : | 2026-2028 |
| | | Introduction to Social Work | Semester | I |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To learn the basics of Social work including History, Principles and Tools
- To understand the methods of Social Work
- To understand areas of Social Work Profession
- To understand the relevance of sociological concepts in social work practice
- To be able to analyze social problems and look for possible solutions in Indian context.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concept, principles, philosophy, scope, and historical development of social work. | Po1, Po12, Po13, Pso1 |
| CO2 | Explain the methods, tools, approaches, and fields of professional social work practice. | Po1, Po2, Po12, Po13, Pso1 |
| CO3 | Demonstrate the use of social work methods, approaches, and models in addressing individual, family, and community problems. | Po4, Po5, Po7, Po12, Po13, Pso1, Pso2 |
| CO4 | Compare the roles of social welfare, social service, social reform, social security, and social justice in addressing social problems. | Po1, Po3, Po4, Po5, Po8, Po9, Po12, Po13, Pso1, Pso2 |
| CO5 | Support appropriate perspectives and strategies of international social work in promoting social development and human rights. | Po1, Po2, Po3, Po5, Po6, Po7, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Social Work**: Definition, Objectives, Principles, History and Philosophy and Scope. **Concepts and Related Terms:** Social Welfare, Social Service, Social Reform, Social Security, Social Justice. **Methods of Social Work**: Concepts and Objectives of Social Case Work, Social Group Work, Community Organization, Social Work Research, Social Welfare Administration and Social Action. | 12 |
| **Unit II** | **Social Work Profession**: Social Work as a Profession, Professional Values, Code of Ethics, Skills of Social Worker, Tools and Techniques of Social Work. **Approaches and Basic Models of Social work**: Relief Model, Welfare Model, Clinical Model, Systems Model, Radical Model, and Developmental Model. *Field Work and Its Importance.* | 12 |
| **Unit III** | **Fields of Social Work**: Family, Child & Women Welfare, Correctional Social Work, Industrial Social Work, Medical and Psychiatric Social Work, Youth Welfare, School setting, Community Development (Rural and Urban), Geriatric Social Work, Differently Abled Social Work. | 11 |
| **Unit IV** | **Emerging Areas of Social Work:** Environmental Protection, Disaster management, Child rights, Marginalized Communities, Gender Equality and CSR. Social Work and Human Rights. - Problems and Prospects of Professional Social Worker. - **Associations of Social Workers:** IFSW, INPSWA, PSW, SWAT, ISPSW and | 12 |

| | | |
|---|---|---|
| | NAPSWI. | |
| **Unit V** | **International Social Work:** Definition and Scope of International Social Work; Integrated perspectives of International Social Work– Global Perspective, Human Rights Perspective, Ecological Perspective, Social Development Perspective; Strength-Based Social Work; Evidence Based Practice; Spirituality Based Social Work: Basic Programmes and Strategies for International Social Work– Empowerment, Capacity building. Self–help and self–reliance, Enhancing Social Cohesion, Use of Modern Technology. Sustainable Development Goals. | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

Chalk and Talk lectures, Group Discussion, Seminar, Interaction, Power Point presentation

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Sara Banks | Ethics and Values in Social Work | Macmillan, Hound Mills | 1995 |
| 2 | Gilbert Pascal | Fundamentals of Sociology | Orient Longmans, Madras | 1956 |
| 3 | Jacob K.K. | Social Work Education in India | Himanshu Publications, New Delhi | 1994 |
| 4 | Ian Shaw & Joyce Lishman | Evaluation and Social Work Practice | Sage, London | 1990 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Vidya Bhushan & D.R. Sachdeva | An Introduction to Sociology | Kitab Mahal, Allahabad | 1995 |
| 2 | Beulah R. Compton | Introduction to Social Welfare and Social Work | The Dorsey Press, Illinois / Delhi Edition | 1980 / 1994 |
| 3 | Nicholas Francis | Handbook for Professional Practice & Career Development in Social Work | Francis Publications, Madurai | 2015 |
| 4 | Hans Nappaul | The Study of Indian Society | S. Chand & Co. | 1972 |
| 5 | G.R. Madan | Indian Social Problems (Vol. 2) | Allied Publishers | 2013 |
| 6 | C.B. Memoria | Social Problems and Social Disorganization in India | Kitab Mahal, New Delhi | 1987 |

| | | | | |
|---|---|---|---|---|
| 7 | Ram Ahuja | Social Problems in India | Rawat Publishers Ltd., Jaipur & Bombay | 1992 |
| 8 | S. Stanley | Social Problems in India | Allied Publishers, New Delhi | 2005 |
| 9 | Related online contents [MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | 1 | - | - | 2 | - |
| **CO2** | 3 | 2 | - | - | - | - | - | - | - | - | - | 2 | 2 | - | - | 3 | - |
| **CO3** | - | - | - | 3 | 2 | - | 2 | - | - | - | - | 2 | 2 | - | - | 3 | 2 |
| **CO4** | 2 | - | 3 | 2 | 2 | - | - | 2 | 2 | - | - | 2 | 3 | - | - | 2 | 2 |
| **CO5** | 2 | 2 | 2 | - | 2 | 2 | 2 | - | 2 | 1 | 1 | 3 | 2 | 1 | 2 | 2 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW102 | **Title** | **Batch :** | 2026-2028 |
| | | Social Case Work | **Semester** | I |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objective

- To acquire the knowledge of Social Case Work
- To learn the importance of Case Work in terms of tools, models, components and therapies for diagnosing the individuals

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concept, objectives, scope, and basic principles of social case work. | Po1, Po12, Po13, Pso1 |
| CO2 | Explain the components and process of social case work including intake, study, diagnosis, treatment, and termination. | Po1, Po2, Po12, Po13, Pso1 |
| CO3 | Demonstrate the use of case work tools and techniques such as interview, observation, home visit, and recording in working with individuals. | Po4, Po5, Po7, Po12, Po13, Pso1, Pso2 |
| CO4 | Compare the different models and therapeutic approaches used in social case work practice. | Po1, Po3, Po4, Po5, Po8, Po12, Po13, Pso1, Pso2 |
| CO5 | Support the application of social case work practice in different settings and evaluate its limitations in the Indian context. | Po1, Po2, Po3, Po5, Po6, Po7, Po9, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Social Case Work**: Definition, Objectives, Scope of Social Case Work, Basic Principles of Social Case Work. **Relationship:** Skills in Building Relationship, Communications, Empathy, Use of Relationship in the Helping Process - Problems in Professional Relationship, Transference, Countertransference - Relationship with other Methods. | 12 |
| **Unit II** | **Components of Social Case Work**: Person, Problem, Place, and Process: Professional Self – Case Work Process. Intake, Study, Diagnosis, Treatment - Developing Treatment Methods – Administration of Practical Services - Indirect Treatment and Direct Treatment and Multidimensional Treatment. Termination: Monitoring, Evaluation, Follow-up and Termination. | 12 |
| **Unit III** | **Case Work Tools: Verbal and Non – Verbal Communication:** Observation, Interview, Collateral Contact, Home Visit – **Interviewing Process:** Principles, Process and **Types of Interviews:** Social History, Assessment and Therapeutic Interview, Skills In Interviewing - Psychodrama - **Recording:** Principles, Types, Structure, Content, Use of Genogram, Eco-maps and Family Tree in Records. | 13 |

| | | |
|---|---|---|
| **Unit IV** | **Social Case Work Models & Psycho Therapy**: Psycho – Social, Functional, Problem Solving Model - Psychotherapy, Types- Behavior Therapy, Cognitive Therapy, Humanistic Therapy, Integrative or Holistic Therapy. Behavior modification Therapy, Environmental Modification, Family Therapy, Existential Therapy- Crisis Intervention and Counseling- *Single Case Evaluation.* | 12 |
| **Unit V** | **Social Case Work in Different Settings**: Family and Child Welfare – School Setting – Medical and Psychiatric Setting – Community, Correctional and Industrial setting – Differently Abled - *Problems & Limitations of Social Case Work Practice in India.* | 11 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | R.K. Upadhyay | Social Case Work: A Therapeutic Approach | SAGE Publications | 2010 |
| 2 | Sanjay Bhattacharya | Social Work – An Integrated Approach | Deep and Deep Publications, New Delhi | 2003 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | P.K. Upadhyay | Social Case Work | New Delhi | 2003 |
| 2 | P.D. Mishra | Social Work – Philosophy and Methods | Inter India, New Delhi | 1994 |
| 3 | Grace Mathew | An Introduction to Social Casework | Tata Institute of Social Sciences, Bombay | 1992 |
| 4 | Bradford W. Sheafor, Charles R. Horejsi & Gloria A. Horejsi | Techniques and Guidelines for Social Work Practice | Allyn and Bacon, Boston | 1988 |
| 5 | Herbert H. Aptekar | Dynamics of Casework and Counseling | Houghton Mifflin, Boston | 1982 |
| 6 | Joseph Mehr | Human Services: Concepts and Intervention Strategies | Allyn and Bacon, Boston | 1980 |
| 7 | Gordon Hamilton | Theory and Practice of Social Case Work | Columbia University Press, New York | 1954 |
| 8 | Related online contents [MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## Mapping

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | 1 | - | - | 2 | - |
| **CO2** | 3 | - | - | - | 2 | - | - | - | - | - | - | 1 | 2 | - | - | 3 | - |
| **CO3** | 2 | 2 | - | 3 | 2 | - | 2 | - | - | - | - | 2 | 2 | - | - | 3 | 1 |
| **CO4** | 2 | - | 3 | 2 | 2 | - | - | 2 | - | - | - | 1 | 2 | - | - | 2 | 2 |
| **CO5** | 2 | 2 | 2 | - | 2 | 1 | 2 | - | 2 | - | - | 3 | 3 | 1 | 2 | 2 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW103 | **Title** | **Batch :** | 2026-2028 |
| | | Psychology for Social Work | **Semester** | I |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

**Courses Objectives**

- To understand Human growth and Personality
- To learn importance of Perception, Learning , Attitude in Human growth

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | List the basic concepts, schools of psychology, and stages of human growth and development. | Po1, Po12, Pso1 |
| CO2 | Summarize the major theories of personality and the influence of heredity and environment in personality development. | Po1, Po3, Po5, Po8, Pso1 |
| CO3 | Use the concepts of perception, attitude, learning, and motivation in understanding human behavior in social work practice. | Po1, Po3, Po4, Po5, Po8, Po12, Pso1 |
| CO4 | Examine the relationship between personality traits and individual behavioral problems. | Po1, Po3, Po4, Po5, Po8, Pso1 |
| CO5 | Justify the role of psychological understanding in promoting mental health and addressing abnormal behavior. | Po1, Po2, Po3, Po4, Po5, Po6, Po8, Po9, Po12, Po13, Po15, Pso1, Pso2 |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Psychology**: Definition, Meaning, Nature and Scope. **Basic Schools of Psychology:** Structuralism, Functionalism, Psychoanalysis, and Behaviorism and Gestalt. **Human Growth and Development**: Developmental tasks, physical and psychological development of a) Infancy, b) Babyhood, c) Childhood, d) Puberty, e) Adolescence, f) Adulthood, g) Middle Age, h) Old Age. *Application of Psychology in Social Work.* | 13 |
| **Unit II** | **Personality**: Definition and Characteristics. Theories of Personality - Psychoanalysis, Behavioral, Cognitive and Humanistic theories of Personality; Assessment of Personality - Influence of Heredity and Environment in one's personality development. | 12 |
| **Unit III** | **Perception**: Definition, Characteristics, Principles of perception – Perceptual Processes – Factors influencing perception, **Attitude:** Definition and Nature – Components of Attitude. | 12 |
| **Unit IV** | **Learning**: Concept and types of learning: Cognitive, Sensory, Motor and Verbal Learning –**Intelligence**: Definition - Types of Intelligence**. Emotions:** Meaning and Nature**. Motivation**: Definition, Types of motives, Measurement of motives, Interaction of motives. | 11 |

| | | |
|---|---|---|
| **Unit V** | **Abnormal Psychology:** Meaning, Definition - Stress and conflict - Meaning, Causes and Effects- Types of conflict, Stress Management, Mental Illness –Types. Defense Mechanism. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.K. Mangal | General Psychology | Sterling Publishers, New Delhi | 2007 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Shalini Pathak | Human Development | Sonali Publications, New Delhi | 2007 |
| 2 | Robert S. Feldman | Introduction to Psychology | Tata McGraw Hill, New Delhi | 2006 |
| 3 | G. Pankajam | Know Your Child | New Delhi | 2005 |
| 4 | K.K. Sharma | Principles of Developmental Psychology | Sublime Publications, Jaipur | 2003 |
| 5 | Elizabeth B. Hurlock | Developmental Psychology | McGraw Hill, New Delhi | 1995 |
| 6 | H.R. Bhatia | Abnormal Psychology | Oxford IBH Publications, Bombay | 1972 |
| 7 | J.C. Colurn | Abnormal Psychology and Modern Life | Bombay | 1978 |
| 8 | E.B. Hurlock | Developmental Psychology | — | 1975 |
| 9 | Munal | Introduction to Psychology | Oxford IBM Publications, Bombay | 1969 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## Mapping

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 1 | - |
| **CO2** | 3 | - | 2 | - | 2 | - | - | 2 | - | - | - | - | - | - | - | 1 | - |
| **CO3** | 2 | - | 2 | 2 | 2 | - | - | 2 | - | - | - | 1 | - | - | - | 2 | - |
| **CO4** | 1 | - | 3 | 1 | 3 | - | - | 2 | - | - | - | - | - | - | - | 1 | - |
| **CO5** | 2 | 1 | 2 | 1 | 2 | 1 | - | 2 | 2 | - | - | 2 | 2 | - | 1 | 1 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW104 | Title | Batch : | 2026-2028 |
| | | Indian Society and Social Problems | Semester | I |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To comprehend the basic concept of Indian society
- To understand the Social Institution in our country
- To identify the Social Changes acquiring in India and also the social problems faced

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall the basic sociological concepts such as society, community, institution, social structure and social system in understanding Indian society. | Po1, Po2, Pso1 |
| CO2 | Explain the processes of socialization, social groups, culture and social control influencing social behaviour. | Po1, Po2, Pso1 |
| CO3 | Apply sociological knowledge to understand social institutions, stratification and social change in Indian society. | Po1, Po2, Po3, Pso1 |
| CO4 | Analyze the causes and consequences of major social issues and social problems affecting different sections of society | Po1, Po2, Po3, Pso1, Pso2 |
| CO5 | Evaluate the significance of cyber security, digital safety and ethical issues in contemporary society | Po2, Po5, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Society**: concepts, characteristics, functions. Concept, Definition and characteristics of Community, Institution and Association– **Social Structure**: Meaning, Elements – **Social System**: Meaning, Characteristics, Elements - Demographic Characteristics of Indian Society; Relevance of Sociology for Social Work Profession. | 12 |
| **Unit II** | **Socialization**: Importance and Functions; Agencies of Socialization - **Social process**: Integrative (Cooperation, Accommodation, Assimilation) and Disintegrative (Competition and Conflict) –**Social Groups**: Definition, Characteristics, Classifications - **Culture**: Meaning, Characteristics, Functions – Cultural Lag – Cultural diffusion - **Social Control**: Definition, types and Agencies of Social Control | 12 |
| **Unit III** | **Social Institution: Marriage-** Meaning, functions, types, Changes in mate choice and ceremonies – **Family:** Meaning, Characteristics, Functions, and Types, Recent trends in Relationships (gay, lesbian, dating, live-in relationship) - Social Stratification: Meaning, Characteristics, Functions, Caste, Class – Social Mobility - Social Change: Meaning, Theories, Causes | 12 |

| | | |
|---|---|---|
| **Unit IV** | **Social Problems:** Meaning, Characteristics. Meaning, Causes and Effects of Unemployment & Poverty. Sexual Abuse, Environmental Pollution, Domestic Violence, Corruption, Alcoholism, Terrorism, LGBTQI+. **Problems Related to:** Child, Women, Elderly, Disability, and Gender– based Violence. **Overview of Cyber Security**: Confidentiality, integrity, and availability, Artificial Intelligence in Cyber Security –**Threats and Cryptography. Network Security** –**Cloud Security** | 12 |
| **Unit V** | **Introduction to Indian Knowledge Systems (IKS) and Ancient Systems** • Definition, characteristics, and historical evolution of IKS up to the 18th century CE • Impact of colonial education policies and the need for revisiting traditional knowledge • Traditional educational institutions • Traditional knowledge systems related to agriculture, water management, and ecological balance with application in community development • Analysis of welfare-oriented governance models and administrative structures • Insights from Arthashastra on statecraft and public administration • Relevance of traditional governance principles in modern social welfare administration. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

**** Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | B.S. Baviskar & Tulsi Patel | Understanding Indian Society | Orient BlackSwan | 2018 |
| 2 | Vidyabhushan & D.R. Sachdeva | An Introduction to Sociology | Kitab Mahal, New Delhi | 2014 |
| 3 | Shankar Rao | Sociology | S. Chand, New Delhi | 2006 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Ram Ahuja | Social Problems in India | Rawat Publications, Jaipur | 2002 |
| 2 | N. Jayapalan | Indian Society and Social Institutions | — | 2001 |
| 3 | Rajendra K. Sharma | Indian Society and Change | — | 2004 |

| | | | | |
|---|---|---|---|---|
| 4 | Chwan-Hwa (John) Wu & J. David Irwin | Computer Networks and Cyber Security | CRC Press | 2016 |
| 5 | Jeff Kramer, Nicolas Burrus, Florian Echtler & Matt Parker | Hacking the Kinect | Technology in Action Publishers | 2016 |
| 6 | Matt Bishop | Computer Security: Art and Science (2nd Ed.) | Pearson / PHI | — |
| 7 | Neal Krawetz | Introduction to Network Security | Cengage Learning | — |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 2 | 3 | - | - | - | - | - | - | - | - | - | - | - | - | 3 | - |
| **CO4** | 2 | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | 2 | 2 |
| **CO5** | - | 2 | - | - | 3 | - | - | - | - | - | - | - | - | - | - | - | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW1F1 | **Title** | **Batch :** | 2026-2028 |
| | | Concurrent Field Work | **Semester** | I |
| **Hrs/Week:** | 14 | Practicum – I | **Credits:** | 05 |

**Courses Objectives**

- To provide an exposure on various field of Social Work.
- To understand the functioning of various Agencies of Social Work.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall the concepts and various fields of social work observed during field visits. | Po1, Po12, Pso1 |
| CO2 | Explain the structure, functions, and services of different social work agencies. | Po1, Po2, Po6, Po12, Pso1 |
| CO3 | Demonstrate understanding of the roles and activities of social work agencies in promoting social development through field observations and reports. | Po2, Po3, Po6, Po12, Pso1, Pso2 |
| CO4 | Examine the functioning, programmes, and service delivery processes of social work agencies. | Po3, Po4, Po6, Po7, Po12, Pso1, Pso2 |
| CO5 | Evaluate the relevance of different social work agencies and fields for professional practice. | Po3, Po4, Po5, Po6, Po7, Po8, Po12, Po14, Pso1, Pso2 |

**Methodology**: Visiting various Social Work agencies like NGOs, Government organizations, industries, etc., Report submission, Individual conference, Group conference and Power point presentation.

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 2 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 1 | - |
| **CO2** | 2 | 2 | - | - | - | 1 | - | - | - | - | - | 1 | - | - | - | 1 | - |
| **CO3** | - | 2 | 2 | - | - | 2 | - | - | - | - | - | 2 | - | - | - | 2 | 1 |
| **CO4** | - | - | 2 | 2 | - | 2 | 1 | - | - | - | - | 2 | - | - | - | 2 | 1 |
| **CO5** | - | - | 2 | 2 | 1 | 2 | 2 | 1 | - | - | - | 3 | - | 1 | - | 2 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW205 | **Title** | **Batch :** | 2026-2028 |
| | | Social Group Work | **Semester** | II |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

**Course Objectives**

- Be acquainted with Social Group Work processes.
- Helps the students to understand the basic structure of group as well as to organize themselves

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, objectives, principles, and theoretical foundations of social group work. | Po1, Po12, Pso1 |
| CO2 | Explain group processes, group dynamics, and interaction patterns in social group work | Po1, Po2, Po6, Po12, Pso1 |
| CO3 | Apply the stages, models, and techniques of social group work in facilitating group functioning. | Po2, Po3, Po6, Po12, Pso1, Pso2 |
| CO4 | Analyze group interactions, roles, and therapeutic approaches used in social group work practice. | Po3, Po4, Po6, Po7, Po12, Pso1, Pso2 |
| CO5 | Evaluate the role, skills, and effectiveness of social group work in different practice settings. | Po3, Po4, Po5, Po6, Po7, Po8, Po12, Po14, Pso1, Pso2 |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Social Group Work:** Definition, Concepts, Objectives, Principles, History of Social Group Work, Basic assumptions and functions – **Theories of Group Work:** Psychoanalytic Theory, Learning Theory, Field Theory, Social Exchange Theory, System Theory. | 11 |
| **Unit II** | **Social Group processes:** Newcomers, Bond, Acceptance, Role, Status, Power, Isolation, Rejection, Sub-groups and Cliques - **Group dynamics:** Group and Group Membership, Group Cohesiveness, Group Norms, Group Culture, Group Control, Group Morale, Group Attraction, Communication and Interaction Pattern, Theories of Groups - **Assessment of Group interaction:** Sociometry, Sociogram and *Network Analysis*. | 13 |
| **Unit III** | **Social Group Work Process: Pre-group planning:** Composition of the Group, Size of the Group, Nature of the Group Membership, Duration of the Group, Frequency of Group Meeting, Place of Meeting - **The beginning stage:** Induction, Purpose Clarification, Setting Goals, Setting Routine, Distributing Roles and Responsibilities - **Middle stage:** Monitoring, Preparing Profiles of Members and Evaluation - **Termination stage.** Developmental stages-**Group work Models:** Social Goal Model, Remedial Model, Reciprocal Model and Developmental Model. | 13 |

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|---|---|---|
| **Unit IV** | **Social Group Work Recording:** Use of Social Group Work records, Principles and Problems of Group Work Recording; Group Therapy: Significance of Group Therapy, Programme planning and its principles in Social Group Work, Use of Psychodrama and Socio Drama. Different Therapeutic approaches Transactional analysis, T-groups, Gestalt, Role Play, Buzz group and Brainstorming. | 11 |
| **Unit V** | **Social Group Work in various settings:** Correctional, Hospital, Educational, Industries, Old Age Homes and Communities; Skills of the Social Group Worker; Scope and Limitations of Group Work in Different Fields of Social Work in India; Knowledge and Skills of a Group Worker; Group Worker as an Enabler, Guide, Facilitator and Therapist. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

Chalk and Talk Lectures, Group Discussion, Seminar, Interaction, and Power Point Presentation

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | H.Y. Siddiqui | Social Group Work | Rawat Publications | — |
| 2 | Rameshwari Devi Ravi | Social Group Work – Theory and Practice | New Delhi | 2008 |
| 3 | Garvin | Handbook of Social Work with Groups | Rawat Book Sellers, Jaipur | 2006 |
| 4 | P.D. Misra & Peena Misra | Social Group Work Practice | — | — |
| 5 | Gisela Konopka | Social Group Work: A Helping Process | Prentice-Hall | 1983 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Allan Brown | Group Work (3rd Edition) | Rawat Book Sellers, Jaipur | 2005 |
| 2 | Dirvedi | Group Work with Children and Adolescents | Rawat Book Sellers, Jaipur | 2005 |
| 3 | P.D. Misra (Prayag Din Misra) | Social Work Philosophy and Methods | Inter India, New Delhi | 1994 |
| 4 | H.B. Trucker | Social Group Work – Principles and Practice | Association Press, New Delhi | 1970 |

| | | | | |
|---|---|---|---|---|
| 5 | Mark Doel & Catherine Sawdon | The Essentials of Group Work | Jessica Kingsley Publishers, London | 2003 |
| 6 | Charles D. Garvin & Lorraine M. Gulier (Ed.) | A Handbook of Social Work with Groups | Rawat Publications | 2007 |
| 7 | Kenneth E. Reid | Social Work Practice with Groups – A Clinical Perspective | Brook/Cole Publishing Company, USA | 1996 |
| 8 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 2 | - |
| **CO2** | 2 | 2 | - | - | - | 1 | - | - | - | - | - | 1 | - | - | - | 2 | - |
| **CO3** | - | 2 | 2 | - | - | 2 | - | - | - | - | - | 2 | - | - | - | 3 | 1 |
| **CO4** | - | - | 2 | 2 | - | 2 | 1 | - | - | - | - | 2 | - | - | - | 3 | 1 |
| **CO5** | - | - | 2 | 2 | 1 | 2 | 2 | 1 | - | - | - | 3 | - | 1 | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

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|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW206 | **Title** | **Batch :** | 2026-2028 |
| | | Community Organization | **Semester** | II |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

**Course Objectives**

- To be acquainted with the Community organization its phases and methods
- To prepare the students to learn and develop the skills needed in Community organization
- To give them the knowledge of Social action and social activist contribution to the society.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, principles, approaches, and models of community organization as a method of social work. | Po1, Po12, Pso1 |
| CO2 | Explain the phases, methods, and participatory approaches used in community organization practice. | Po1, Po2, Po4, Po7, Po12, Pso1 |
| CO3 | Apply community organization skills and techniques in working with rural, urban, tribal, and marginalized communities. | Po2, Po3, Po4, Po6, Po7, Po12, Po14, Pso1, Pso2 |
| CO4 | Analyze the strategies and processes involved in social action for community development. | Po3, Po4, Po5, Po6, Po7, Po8, Po12, Po13, Po14, Pso1, Pso2 |
| CO5 | Evaluate the role of social movements and social activists in promoting social change and development. | Po3, Po4, Po5, Po6, Po7, Po8, Po12, Po13, Po14, Pso1, Pso2 |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Community Organization**: Definition, Objectives, Principles, Approaches of Community Organization – Scope, Philosophy and Goals and models of Community Organization. Historical Background of Community Organization. Community Organization as a method of social work. Similarities and differences between Community Organization and Community Development. Community Organization in India. | 12 |
| **Unit II** | **Phases and Methods of Community Organization: Phases:** a) Reconnaissance b) Social Study or Diagnosis c) Planning or Development d) Implementation - **Other phases:** Relationship, Assessment, Discussion, Organization, Reflection, Modification and Continuation - **Methods:** Planning, Education, Communication, Community participation, Collective Decision Making, Leadership development, Resource Mobilization, Community Action, Legislative and Non-legislative promotion and Coordination, *Participatory Rural Appraisal (PRA) / Participatory Learning Action (PLA)* | 13 |

| | | |
|---|---|---|
| **Unit III** | **Skills in Community Organization: Skills:** Organizing - Conferences and Committees, communication, Training, Consultation, Negotiation, Conflict Resolution, Public Relations, Resource Mobilization, Writing Reports, Documentation, Networking – Roles of Community Organizer - **Community Welfare Organization:** Nature, Types – 1) Community Welfare Council 2) Community Chest - **Community organization practice:** Rural, Urban, Tribal, Minority groups - Problems faced by Community Organizer. | 12 |
| **Unit IV** | **Social Action:** Definition, Objectives, Principles, Methods and Strategies. Social Action for Social Development. Scope of Social Action in India. Enforcement of Social Legislation through Social Action. Social Action. Approach of Paulo Freire and Saul Alinsky, Role of Social Worker for Social Action. | 11 |
| **Unit V** | **Social Movements & Social Activist:** Swadeshi Movement, Chipko Movement, Narmada Bachao Andolan Movement, LGBT Movement, Silent Valley Movement. Solidarity Youth Movement. Save Soil Movement, **Social Activist Noted Personalities:** Gandhiji, Ambedkar, Vinoba Bhave, Nelson Mandela, Jayaprakash Narain, EVR, Anna Hazare, Medha Patkar, Baba Amte, Bunker Roy, Narendra Dabhlkar , Malala, Kailash Satyarthi. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Donna Hardina | Innovative Approaches for Teaching Community Organization Skills | Routledge, New York | 2013 |
| 2 | Christopher A.J. & William Thomas A. | Community Organization & Social Action | Himalaya Publishing House, Mumbai | 2006 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Melvin Delgado | Community Social Work Practice in an Urban Context | Oxford University Press, New York | 2000 |
| 2 | Catherine Briscoe & David N. Thomas | Community Work, Learning and Supervision | George Allen & Unwin, Boston | 1977 |
| 3 | Douglas P. Biklen | Community Organizing – Theory & Practice | Prentice Hall, New Jersey | — |

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|---|---|---|---|---|
| 4 | A. Behar & J. Samuel | Social Watch in India: Citizens Report on Governance and Development | NCAS, Pune | 2006 |
| 5 | P. Kettner & Robert Moroney | Designing and Managing Programs: An Effectiveness-Based Approach | University of Florida | 2007 |
| 6 | Margaret Ledwith | Community Development: A Critical Approach | Policy Press | 2005 |
| 7 | Somesh Kumar | Methods for Community Participation: A Complete Guide for Practitioners | Sage Publications, New Delhi | 2002 |
| 8 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 2 | - |
| **CO2** | 2 | 1 | - | 1 | - | - | 2 | - | - | - | - | 2 | - | - | - | 2 | - |
| **CO3** | - | 2 | 2 | 2 | - | 1 | 3 | - | - | - | - | 3 | - | 2 | - | 3 | 1 |
| **CO4** | - | - | 3 | 2 | 1 | 2 | 2 | 2 | - | - | - | 2 | 2 | 3 | - | 3 | 2 |
| **CO5** | - | - | 2 | 2 | 1 | 1 | 3 | 3 | - | - | - | 3 | 3 | 3 | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |

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|---|---|---|---|
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

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|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW207 | **Title** | **Batch :** | 2026-2028 |
| | | Social Work Research and Statistics | **Semester** | II |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To understand the basic concept of Social Work Research
- To acquire knowledge on types of Research Design, Sampling, Questionnaire, Scaling Technique

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the basic concepts, principles, and scope of social work research and the scientific method. | Po1, Po6, Po11, Po15, Pso1 |
| CO2 | Explain research designs, problem formulation, and the process of conducting social work research. | , Po3, Po4, Po6, Po11, Po15, Pso1 |
| CO3 | Apply appropriate data collection methods and scaling techniques in social work research. | Po1, Po2, Po3, Po4, Po6, Po10, Po11, Po15, Pso1 |
| CO4 | Analyze sampling procedures, data processing, and research reporting in social work studies. | Po1, Po3, Po4, Po5, Po6, Po10, Po11, Po15, Pso1, Pso2 |
| CO5 | Evaluate statistical techniques and the application of statistical software in social work research. | Po1, Po2, Po3, Po4, Po5, Po6, Po10, Po11, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Research:** Definition, Characteristics, Purpose - **Basic Concepts:** Theories, Variables, Hypothesis –**Scientific Method:** Basis of Scientific Method, Epistemology, Induction and Deduction - Requisites of a Good Scientific Method – **Social Work Research:** Definition, *Scope of Social Work Research in India.* | 12 |

| | | |
|---|---|---|
| **Unit II** | **Problem Identification:** Steps in Research, Criteria for the Selection of the Research Problem, Problem Formulation- **Research Design:** Descriptive, Exploratory, Experimental, Analytical and Mixed Methods. | 11 |
| **Unit III** | **Data**: Meaning, Types. Methods of Data Collection: **Qualitative** -Interviews, Focused Group Discussion, Participant Observation Case Study. **Quantitative**: Survey, Questionnaire, Interview Schedule, Checklist, Scales: Concept, Types: Bogardus and Likert. **Sampling:** Population, Sample, and Sampling Frame, Census - Principles of Sampling – **Sampling procedure:** Probability and Non - Probability Sampling | 12 |
| **Unit IV** | Methods of Qualitative Analysis: Thematic Analysis, Content Analysis, Grounded Theory, Narrative Analysis, Discourse Analysis.- **Tabulation and presentation of data:** Editing, Coding, Classification, Tabulation, Frequency Distribution, Diagrammatic and Graphic Presentation - **Research reporting:** Interpretation of Data, Contents of Research Report, *Difference between Reference and Bibliography*. | 12 |
| **Unit V** | **Statistics:** Definition, Importance, Functions and Limitations - **Measures of Central Tendency:** Mean, Median, Mode - **Measures of Dispersion:** Range, Quartile and Standard Deviation - Correlation**:** Meaning, **types:** Product Moment Correlation and Rank Correlation - **Chi-square Test:** Uses and Applications – **t-test:** Student's t–test – **ANOVA:** Uses and Applications. (Parametric and non parametric test), Statistical Package for Social Science Research (SPSS), MANOVA, ANACOVA, MANCOVA. Microsoft Word & Excel, SPSS Data Entry, NVivo, Jamovi, R Software. **(Practical only).** | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self- study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Nicholas Walliman | Your Research Project | Sage Publications, New Delhi | 2001 |
| 2 | C.R. Kothari | Research Methodology: Methods and Techniques | New Delhi | 1998 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | F. Singh Sadhu | Research Methodology in Social Sciences | Himalaya Publishing House, New Delhi | 1998 |

| | | | | |
|---|---|---|---|---|
| 2 | Earl J.R. Babbie | The Practice of Social Research | Wadsworth Publishing, New York | 1995 |
| 3 | R.K. Sirkin | Statistics for the Social Sciences | Sage Publications, New Delhi | 1995 |
| 4 | O.R. Krishnaswami | Methodology of Research in Social Sciences | Himalaya Publishing House, Bombay | 1993 |
| 5 | P. Ramachandran | Survey Research for Social Work: A Primer | Bombay | 1993 |
| 6 | C.R. Kothari | Research Methodology: Methods and Techniques | Wiley Eastern, Madras | 1992 |
| 7 | F. Sjoberg & R. Nett | A Methodology for Social Research | Rawat Publications, New Delhi | 1992 |
| 8 | S.R. Bajpai | Methods of Social Survey and Research | Kitab Ghar, Kanpur | 1992 |
| 9 | B.N. Ghosh | Scientific Methods and Social Research | Sterling Publishers, New Delhi | 1992 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | 2 | - | - | - | - | 2 | - | - | - | 1 | 2 | - |
| **CO2** | 2 | - | 2 | 1 | - | 3 | - | - | - | - | 2 | - | - | - | 1 | 3 | - |
| **CO3** | 2 | 1 | 2 | 2 | - | 3 | - | - | - | 2 | 2 | - | - | - | 1 | 3 | - |
| **CO4** | 2 | - | 3 | 2 | 2 | 3 | - | - | - | 2 | 2 | - | - | - | 1 | 3 | 2 |
| **CO5** | 1 | 1 | 2 | 2 | 3 | 3 | - | - | - | 3 | 2 | - | - | - | 2 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |

| | | | |
|---|---|---|---|
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW2A1 | Title | Batch : | 2026-2028 |
| | | Labour Welfare | Semester | II |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To understand the basic concepts of labour and its characteristics.
- To learn about labour welfare schemes and policies.
- To understand social security measures and their benefits.
- To gain knowledge of wage laws and compensation systems.
- To study key labour legislations that protect workers' rights.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concept, characteristics, and sectors of labour in the Indian context. | Po1, Po6, Po11, Po15, Pso1 |
| CO2 | Explain labour welfare schemes, policies, and the role of institutions in promoting worker welfare. | Po1, Po3, Po4, Po6, Po11, Po15, Pso1 |
| CO3 | Apply knowledge of social security schemes and legislations in assessing worker benefits. | Po1, Po2, Po3, Po4, Po6, Po10, Po11, Po15, Pso1 |
| CO4 | Analyze wage policies, compensation systems, and labour welfare measures affecting workers | Po1, Po3, Po4, Po5, Po6, Po10, Po11, Po15, Pso1, Pso2 |
| CO5 | **Evaluate** the role of labour laws, trade unions, and emerging welfare practices in protecting workers' right | Po1, Po2, Po3, Po4, Po5, Po6, Po10, Po11, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Concept and Characteristics of Labour:** Definition of Labour, Characteristics of Indian Labour. Indian Labour – Organized and Unorganized Sectors - Labour Mobility and Labour Market-Concept, Principles, and Theories of Labour Welfare, Types of Labour Welfare. | 12 |
| **Unit II** | **Labour Welfare Schemes and Funds**: Labour Problems and Challenges -International Labour Organization (ILO) – Schemes and Programme, Concept of Labour Welfare Funds- The Tamil Nadu Labour Welfare Fund Act, 2021. | 12 |
| **Unit III** | **Social Security Schemes**: Concept of Social Security-Social Insurance & Social Assistance-The Employee's State Insurance (ESI) Act, 1948. The Employee's Provident Fund -Miscellaneous Provisions Act, 2020. | 12 |
| **Unit IV** | **Compensation and Maternity Benefits:** The Payment of Gratuity Act, 1972. The Employee Compensation Act 1923 (amended in 2010)**,** The Maternity Benefit Act, 2017**,** Special Welfare Measures for Women and Differently-Abled Workers, Equal Opportunities and Gender Sensitive Policies. | 12 |
| **Unit V** | **Emerging Trends in Labour Welfare:** Technology and Labour Welfare, Digital Wage Payments and e-Shram-Corporate Social Responsibility (CSR) and Labour Welfare, Role of Private Sector in Labour Welfare- Role of Trade Unions in Labour Welfare-Advocacy, Negotiation, and Worker's Rights. | 12 |

| | TOTAL CONTACT HRS | 60 |
|---|---|---|

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | C.B. Memoria & S. Memoria | Dynamics of Industrial Relations and Labour Welfare in India | Himalaya Publishing House | 2020 |
| 2 | K.N. Vaid | Labour Welfare in India | Kanishka Publishers | 2016 |
| 3 | S.D. Punekar, S.B. Deodhar & S. Sankaran | Labour Welfare, Trade Unionism and Industrial Relations | Himalaya Publishing House | 2017 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.N. Mishra | Labour and Industrial Laws | Central Law Publications | 2019 |
| 2 | A.M. Sarma | Aspects of Labour Welfare and Social Security | Himalaya Publishing House | 2021 |
| 3 | S. Davala | The Future of Work in the Global South: Labour Market Challenges in India | Oxford University Press | 2018 |
| 4 | International Labour Organization (ILO) | Labour Market Reforms and Their Impact on Employment: An International Perspective | ILO, Geneva | 2020 |
| 5 | H. Kumar | Social Security for Workers in India: Legal and Policy Framework | Sage Publications | 2021 |
| 6 | P.R.N. Sinha, I.B. Sinha & S.P. Shekhar | Industrial Relations, Trade Unions, and Labour Legislation | Pearson Education | 2017 |
| 7 | Government of India (Ministry of Labour and Employment) | Labour Codes in India: A Comprehensive Guide | Government of India | 2022 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## Mapping

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 2 | - |
| **CO2** | 2 | 1 | | 1 | - | - | 1 | - | - | - | - | 2 | 2 | - | - | 2 | - |
| **CO3** | - | 1 | 2 | 2 | - | 1 | - | - | - | - | - | 2 | 2 | - | - | 3 | 1 |
| **CO4** | - | - | 3 | 2 | 2 | 1 | - | - | - | - | - | 1 | 2 | - | - | 3 | 1 |
| **CO5** | - | - | 2 | 2 | 2 | 1 | 2 | 2 | - | - | - | 2 | 3 | 2 | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW2B1 | Title | Batch : | 2026-2028 |
| | | Medical Social Work | Semester | II |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To gain the basic knowledge of Medical Social work
- Understand the Organization and Administration work by the Medical Social Worker

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, scope, and historical development of medical social work and related health concepts | Po1, Po12, Pso1 |
| CO2 | Explain the organization of hospital services and the roles and functions of medical social workers in health care settings | Po1, Po2, Po4, Po7, Po12, Po13, Pso1 |
| CO3 | Apply medical social work interventions in addressing psychosocial problems of patients in various health care settings | Po2, Po3, Po4, Po6, Po7, Po12, Po13, Pso1, Pso2 |
| CO4 | Analyze the causes, prevention, and impact of communicable and non-communicable diseases and public health issues. | Po3, Po4, Po5, Po6, Po12, Po13, Pso1, Pso2 |
| CO5 | Evaluate rehabilitation services and public health programmes in promoting health and well-being | Po3, Po4, Po5, Po6, Po7, Po8, Po12, Po13, Po14, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Concepts**: Health, Hygiene, Illness, Disability and Handicap - Medical Social Work: Definition, Scope, Historical development of Medical Social Work in the West and in India. Differences between Clinical and Generalist Social Work, Responsibilities and Functions of Clinical Social Workers. | 12 |
| **Unit II** | **Clinical Social Work Practice in Hospital Settings**-Hospitals, Inpatient and Outpatient Department, Emergency Care, Special Clinics, Blood Banks - Eye Banks - Special Schools - Palliative Care and Community Health. Patient's Rights in Health Care. Professional Challenges and Issues of Medical Social Workers. | 11 |
| **Unit III** | **Major Communicable Diseases**: Symptoms, Etiology, Transmission, Prevention and Treatment of: Leprosy, Tuberculosis, STDs, HIV, Polio, Malaria, Typhoid, Dengue, H1N1 and Hepatitis. **Major Non-Communicable Diseases**/Lifestyle Diseases: Cancer, Diabetes, Hypertension, Asthma, Cardiac Disorders and Obesity. **Occupational Health:** Health Hazards, Common Occupational Diseases. | 12 |

| | | |
|---|---|---|
| **Unit IV** | **Concept of Public Health** - Preventive Medicine, levels of Prevention; Primary, Secondary and Tertiary Prevention. Food and Nutrition: Importance of Nutritional Constituent of Food, Balanced Diet, Nutritional Deficiency Diseases and Preventive Measures, Malnutrition, Food Adulteration – Causes, Prevention and Measures. Pollution, Causes, Types and Impact of Pollution on Health, *Organ Donation.* | 13 |
| **Unit V** | **Rehabilitation and Other Health Programmes:** Rehabilitation: Concept, Areas of Rehabilitation, Principles of Rehabilitation – Role of Medical Social Worker in Rehabilitating a Person with Disability – Team Work and Involvement of Family Members – Importance of Family Planning -Sex Education and School Health Programmes. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | John Webb | Medical Social Work | Trafford Publishing | 2012 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Dora Goldstein | Expanding Horizons in Medical Social Work | University of Chicago Press, Chicago | 1954 |
| 2 | Dora Goldstein | Readings in Theory and Practice in Medical Social Work | University of Chicago Press, Chicago | 1954 |
| 3 | J.E. Park & K. Park | Preventive and Social Medicine | Banaridas Bhanot, Jabalpur | 1997 |
| 4 | Colin Pritchard | Mental Health Social Work | Routledge, USA | 2006 |
| 5 | D.R. Javeri | Social Work in Hospital Setup | KEM Hospital, Mumbai | 1996 |
| 6 | S.H. Pathak | Medical Social Work in India | School of Social Work, Delhi | 1961 |
| 7 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## Mapping

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 2 | - |
| **CO2** | 2 | 2 | - | 1 | - | - | 1 | - | - | - | - | 2 | 1 | - | - | 2 | - |
| **CO3** | - | 2 | 2 | 2 | - | 1 | 1 | - | - | - | - | 2 | 2 | - | - | 3 | 1 |
| **CO4** | - | - | 3 | 2 | 2 | 1 | - | - | - | - | - | 2 | 2 | - | - | 3 | 1 |
| **CO5** | - | - | 2 | 2 | 2 | 1 | 2 | 1 | - | - | - | 3 | 3 | 1 | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW2C1 | Title | Batch : | 2026-2028 |
| | | Rural Community Development | Semester | II |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To acquire knowledge on Community Organization and Community Development
- To get the student more acquainted on Community Development Administration and Planning

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Describe the characteristics, types, and major problems of rural communities in India. | Po1, Po12, Pso1 |
| CO2 | Explain the origin, evolution, and administrative structure of rural development institutions and agencies. | Po1, Po3, Po4, Po7, Po12, Pso1 |
| CO3 | Apply rural development programmes and policies in addressing rural community problems. | Po2, Po3, Po4, Po6, Po7, Po12, Po14, Pso1, Pso2 |
| CO4 | Analyze the structure and functioning of Panchayati Raj institutions and their role in rural development planning. | Po3, Po4, Po5, Po6, Po7, Po12, Po13, Po14, Pso1, Pso2 |
| CO5 | Evaluate the effectiveness of rural development programmes and schemes implemented in India. | Po3, Po4, Po5, Po6, Po7, Po8, Po12, Po13, Po14, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Introduction**: **Rural Community:** Definition, Meaning, Characteristics, Types of Villages and Problems of Rural Community: Poverty, Illiteracy, Community Health, Unemployment, Problems related to Agriculture and Infrastructure - **Rural Community Development:** Definition, Objectives, Scope, Theories and Approaches, Community Based Rehabilitation. | 11 |
| **Unit II** | **Origin and Rural Community Development**: Rural Community Development in India – Origin and Background **Early Experiments:** Srinikethan, Marthandam Experiment, Gurgaon– **Pilot Projects:** Etawah Project, Nilokheri Experiment, Firka Development Scheme – **Extension:** Principles and Techniques - Extension Department at Block Level. | 11 |
| **Unit III** | **Panchayati Raj**: Concept, Objectives, Local Self-Government in Ancient India-Moguls Period and British Period **Development of Panchayati Raj after Independence:** Constitutional Provisions, Balwant Roy Mehta Committee, Ashok Mehtaa Committee - Main Features of Panchayati Raj Legislation (73rd Amendment)- **Structure of Panchayati Raj System:** Village Panchayati, Block Panchayat, District Panchayat - **Functions and duties of Panchayat Raj Institution ( PRI)** Civic Amenities, Social Welfare Activities and Development Work, Resources and Revenues of Panchayat – State Control over Panchayati Raj Institution – *Problems of Panchayatraj System.* | 13 |

| | | |
|---|---|---|
| **Unit IV** | **Community Development Administration & Planning**: Organization Setup and Administration from National, State, District Level and Block Level - **Planning for Rural Development:** Planning Process, Multi-level planning, National, State, District and block level planning – Role of Panchayati Raj Institutions in Planning – *Gram Sabha – Meaning, Powers and Procedures* | 12 |
| **Unit V** | **Community Development Programme:** The Deendayal Antyodaya Yojana – National Rural Livelihood Mission (DAY-NRLM). Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS). Pradhan Mantri Gram Sadak Yojana (PMGSY). Pradhan Mantri Krishi Sinchayee Yojana (PMKSY) watershed programmes. Pradhan Mantri Awas Yojana – Gramin (PMAY-G). Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY) and National Social Assistance Programme (NSAP). | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Jerry W. Robinson Jr. & Gary Paul Green | Introduction to Community Development | Sage Publications | 2010 |
| 2 | Vasant Desai | Rural Development in India – Past, Present and Future: A Challenge in the Crisis | Himalaya Publishing House, Mumbai | 2005 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.L. Goel & Shalini Rajneesh | Panchayati Raj in India – Theory and Practice | Deep and Deep Publications, New Delhi | 2003 |
| 2 | M.K. Dubey | Rural and Urban Development | Commonwealth Publications, New Delhi | 2000 |
| 3 | B.L. Mathur | Rural Development and Cooperation | RBSA Publishers, Jaipur | 2000 |
| 4 | Ram K. Verma | Development Infrastructure for Rural Economy | Printwell Publishers, Jaipur | 1996 |
| 5 | Aruna Sharma & Rajagopal | Planning for Rural Development Administration | Rawat Publications, New Delhi | 1995 |
| 6 | J.M. Mahajan | Employment through Rural Development towards Sustainability | Deep and Deep Publications, New Delhi | 1993 |

| | | | | |
|---|---|---|---|---|
| 7 | Dr. Singh | Panchayati Raj and Rural Organisations | Ministry of Information and Broadcasting, New Delhi | 1990 |
| 8 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 2 | - | - | - | 2 | - |
| **CO2** | 2 | - | 1 | 1 | - | - | 1 | - | - | - | - | 2 | - | - | - | 2 | - |
| **CO3** | - | 1 | 2 | 2 | - | 1 | 2 | - | - | - | - | 3 | - | 1 | - | 3 | 1 |
| **CO4** | - | - | 3 | 2 | 1 | 1 | 2 | - | - | - | - | 3 | 2 | 2 | - | 3 | 1 |
| **CO5** | - | - | 2 | 2 | 2 | 1 | 2 | 1 | - | - | - | 3 | 3 | 2 | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW2NI | **Title** | **Batch :** | 2026-2028 |
| | | Introduction to Psychology | **Semester** | II |
| **Hrs/Week:** | 2 | | **Credits:** | 02 |

## Course Objectives

- To Gain basic insight on human behavior and life stages
- To Inculcate knowledge on the theories of personality and its influence on human behavior
- To Facilitate to apply theory into practice in the field of Social Work

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the basic concepts, nature, and scope of psychology and stages of human development. | Po1, Po12, Pso1 |
| CO2 | Explain personality development and factors influencing human behaviour | Po1, Po3, Po12, Pso1 |
| CO3 | Apply psychological concepts such as perception, memory, intelligence, and emotions in understanding human behaviour. | Po1, Po2, Po3, Po4, Po12, Po13, Pso1 |
| CO4 | Analyze the role of learning, motivation, and attitudes in shaping individual behaviour | Po3, Po4, Po12, Po13, Pso1 |
| CO5 | Evaluate psychological interventions and the role of social workers in promoting mental health | Po3, Po4, Po5, Po6, Po7, Po12, Po13, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Psychology:** Meaning, Definition, Nature and Scope, Human Growth and Development: Infancy, Babyhood, Early and Late childhood, Adolescence, Early and Middle Adulthood and Old Age. | 7 |

| | | |
|---|---|---|
| **Unit II** | **Personality:** Definition, Nature, Types, Factors Influencing Personality .Development-Heredity and Environment. | 6 |
| **Unit III** | **Perception:** Concept and Nature, Types, Factors Influencing Perception; Memory and Intelligence: Concept and Assessment, Emotions: Individual and Group Emotions. | 5 |
| **Unit IV** | **Learning:** Concept, Types, and Motivation: Concept and Nature; Types of Motives Attitudes: Concept and Nature. | 5 |
| **Unit V** | **Abnormality:** Basic Concept: Normality vs. Abnormality, Mental Illness and Mental Health - Psychological Intervention with Individuals and Groups- Role of Social Workers in Promoting Mental Health. | 7 |
| | **TOTAL CONTACT HRS** | **30** |

**Pedagogy and Assessment Methods:**

Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point presentation

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.K. Mangal | General Psychology | Sterling Publishers, New Delhi | 2007 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | H.R. Bhatia | Abnormal Psychology | Oxford IBH Publications, Bombay | 1972 |
| 2 | J.C. Colurn | Abnormal Psychology and Modern Life | Bombay | 1978 |
| 3 | E.B. Hurlock | Developmental Psychology | — | 1975 |
| 4 | Munal | Introduction to Psychology | Oxford IBM Publications, Bombay | 1969 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | 1 | - | - | - | 2 | - |
| **CO2** | 2 | - | 1 | - | - | - | - | - | - | - | - | 2 | - | - | - | 2 | - |
| **CO3** | 1 | 1 | 2 | 1 | - | - | - | - | - | - | - | 2 | 1 | - | - | 2 | - |

| | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO4** | - | - | 2 | 2 | - | - | - | - | - | - | - | 2 | 1 | - | - | 2 | - |
| **CO5** | - | - | 2 | 2 | 2 | 1 | 1 | - | - | - | - | 2 | 2 | - | - | 3 | 1 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW2N2 | **Title** | **Batch :** | 2026-2028 |
| | | Introduction to Intellectual Property Rights (IPR) | **Semester** | II |
| **Hrs/Week:** | 2 | | **Credits:** | 02 |

## Course Objectives

- Provide basic knowledge about intellectual property rights.
- Provide knowledge in the field of copyrights, trademarks, patents, trade secrets etc.
- To provide understanding on issues related to intellectual property rights.
- To provide knowledge on various technological supports available regarding intellectual property rights.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the basic concepts, need and types of Intellectual Property Rights. | Po1 |
| CO2 | Explain the principles and procedures related to patents, copyrights, trademarks and trade secrets. | Po1, Po2 |
| CO3 | Demonstrate the infringement issues related to copyrights, trademarks, patents and trade secrets. | Po2, Po3 |
| CO4 | Analyze the procedures for trademark registration and the rights of trademark owners. | Po2, Po3 |
| CO5 | Evaluate issues related to academic integrity and plagiarism. | Po1, Po2, Po10 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | Basics of Intellectual Property - Need for Intellectual Property Rights- Types of Intellectual Property Rights - Advantages of Intellectual Property Rights- Infringement of Intellectual Property Rights. | 6 |
| **Unit II** | Patent System: An Overview – Patentability- Drafting a Patent Specification- Patent Procedure in India- Patent Infringement. | 6 |
| **Unit III** | Introduction to Copyright - Core Principles - Authorship, Ownership, and Transfer of Rights and Registration of Copyright - Rights of Copyright Owner- Infringement of Copyright - Remedies: Civil, Criminal and Administrative. | 6 |
| **Unit IV** | Trademark: Principles of Trademark - Procedure for Obtaining Registration of Trademark and Rights of the Owner of Trademarks - Infringement of Trademark - Domain Name Protection- Protection of Geographical Indication. | 6 |
| **Unit V** | Academic integrity and Plagiarism: Types of Plagiarism - Consequences of Plagiarism - Avoiding Plagiarism - Copyright vs. Plagiarism – Software for plagiarism check. | 6 |
| | **TOTAL CONTACT HRS** | 30 |

**Pedagogy and Assessment Methods:**

Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Lionel Bently & Brad Sherman | Intellectual Property Law | — | 2014 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | D. Bainbridge | Intellectual Property (6th Edition) | Longman, UK | 2006 |
| 2 | L. Bently & B. Sherman | Intellectual Property Law (2nd Edition) | Oxford University Press, Oxford | 2004 |
| 3 | F. Lawson & B. Rudden | The Law of Property (3rd Edition) | Oxford University Press, UK | 2002 |
| 4 | S. Panesar | General Principles of Property Law (1st Edition) | Pearson, UK | 2001 |
| 5 | Halsbury's Laws of England and Wales | Copyright, Design, Patent and Related Rights – "Nature of Copyright" (Vol. 9 (2), Para 3) | — | 2006 |
| 6 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| **CO2** | 2 | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| **CO3** | - | 2 | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| **CO4** | - | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| **CO5** | 1 | 2 | - | - | - | - | - | - | - | 3 | - | - | - | - | - | - | - |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW2F2 | **Title** | **Batch :** | 2026-2028 |
| | | Concurrent Field Work | **Semester** | II |
| **Hrs/Week:** | 12 | Practicum – II | **Credits:** | 05 |

**Courses Objectives**

- To develop the Skills and Knowledge of understanding clients. .
- To practice the theory in the field.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Identify the structure, functions and service delivery systems of various social service agencies. | Po1, Po15, Pso2 |
| CO2 | Explain the needs, problems and psychosocial conditions of clients and communities in the field setting. | Po1, Po4, Po15, Pso2 |
| CO3 | Apply professional social work methods such as case work, group work, community organization and social work research in field practice. | Po1, Po2, Po3, Po4, Po7, Po8, Po9, Po15, Pso2 |
| CO4 | Analyze client situations, community problems and agency interventions using appropriate social work approaches | Po1, Po2, Po3, Po4, Po7, Po15, Pso2 |
| CO5 | Evaluate field interventions and demonstrate professional skills such as communication, documentation, teamwork and ethical practice. | Po1, Po2, Po3, Po4, Po7, Po8, Po9, Po10, Po11, Po15, Pso1, Pso2 |

**Methodology**: Placement of students in agencies like Schools, NGOs, Government organizations, etc., Report submission, Individual conference, Group conference and Power point presentation.

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - | 2 |
| **CO2** | 3 | - | - | 2 | - | - | - | - | - | - | - | - | - | - | 3 | - | 3 |
| **CO3** | 2 | 3 | 2 | 3 | - | - | 2 | 2 | 2 | - | - | - | - | - | 3 | - | 2 |
| **CO4** | 3 | 2 | 2 | 2 | - | - | 2 | - | - | - | - | - | - | - | 3 | - | 3 |
| **CO5** | 2 | 3 | 2 | 2 | - | - | 3 | 3 | 3 | 2 | 2 | - | - | - | 3 | 2 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW308 | **Title** | **Batch :** | 2026-2028 |
| | | Social Welfare Administration, Social Policy and Social Legislation | **Semester** | III |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To be acquainted with the Social Welfare Policies in India
- To understand the Social Welfare Administration and its process

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define and list the concepts, nature, scope and structure of Social Welfare Administration in India | Po1, Pso1 |
| CO2 | Explain the processes involved in social welfare administration including planning, personnel administration, coordination, monitoring and evaluation | Po1, Po2, Po10, Po11, Pso1 |
| CO3 | Apply knowledge of social policy to understand welfare programmes addressing the needs of vulnerable populations | Po1, Po2, Po3, Po5, Po8, Pso1 |
| CO4 | Analyze the role of social legislation in promoting social justice, social reform and social protection | Po1, Po2, Po3, Po5, Po8, Pso1 |
| CO5 | Evaluate major social legislations in India related to women, children and marginalized groups | Po1, Po2, Po3, Po5, Po8, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Social Welfare Administration:** Concept, Nature and Scope – Functions of Social Welfare Administration - History of Social Welfare Administration in India - Social Welfare Administration Structure in Central level, State level and District level. | 11 |
| **Unit II** | **Process of Social Welfare Administration:** Planning Machineries at the State and National Levels; Five year plans – An Overview, Policy formulation, Programmes, Implementation Strategy, Personnel Administration, Supervision, Staff Development, Financial Administration, Public Relations and Publicity Communication, Coordination, Evaluation, Reporting - Problems of Voluntary Organizations in India. | 12 |
| **Unit III** | **Social Policy:** Definition, Concept, Nature, Scope, Principles, Need and Evolution, Constitutional base and Implications, Sources and Instruments of Social policy. - **Policies regarding:** Health, Women, Family, Child, Youth Welfare, Elderly, Differently Abled, Disaster relief, Backward classes, Scheduled Castes, Scheduled Tribes and De-notified Communities, **Welfare organizations:** Central and State social welfare boards and their functions. Role of Social Workers in Promoting of Social Policies. | 12 |

| | | |
|---|---|---|
| **Unit IV** | **Social legislation:** Concept Need and Scope. Social Legislation as an instrument for social control, social change, social justice, social defense and social reform. History of social legislation in India - **Legislations pertaining to women – An Overview of the Acts:** Dowry Prohibition Act 1961, Immoral Traffic (Prevention Act, Amended 2006, Sexual Harassment of Women (Prevention, Prohibition and Redressal) Act 2013, Medical Termination of Pregnancy Act, 2021, The Domestic Violence Act, 2005. | 12 |
| **Unit V** | **Overview of Major Social Legislations in India: Legislations pertaining to marriage and divorce:** Hindu Marriage Act 2023, The Indian Christian Marriage Act, 2001, The Muslim Marriage Act, 1954, and Special Marriage Act, 1954 - **Legislations pertaining to children:** Hindu Adoption and Maintenance Act, 1956, The Guardian and Wards Act 1890, Child Labour (abolition & regulation) Act 2016. Juvenile Justice (Care and Protection) Act revamped 2015, Prohibition of Child Marriage Act, 2006, Right to Education Act, 2010, Protection of Children from Sexual Offences (POCSO) Act, 2012 - **Legislations pertaining to social problems:** Protection of Civil Rights Act, 1976, The Mental Health Act, 2017, Bonded Labour System (Abolition) Act, 1976, Transplant of Human Organs Act 2011, Rights of Persons with Disabilities Act, 2016, Right to Information Act 2019 - *Legal Aid and Public Interest Litigation (PIL).* | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self –study**

**Pedagogy and Assessment Methods:**

| |
|---|
| Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S. Rengasamy | Social Welfare Administration | Madurai Institute of Social Sciences | 2009 |
| 2 | John Baldock & Nick Manning | Social Policy | Oxford University Press, Delhi | 1999 |
| 3 | S.L. Goel & R.K. Jain | Social Welfare Administration (Vol. I–III) | Deep and Deep Publications, New Delhi | 1998 |
| 4 | D.R. Sachdeva | Social Welfare Administration in India | Kitab Mahal, Allahabad / Delhi | 1993 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Rameshwari Devi & Ravi Prakash | Social Work and Social Welfare Administration: Methods and Practice (Vol. I–III) | Mangal Deep, Jaipur | 1998 |

| | | | | |
|---|---|---|---|---|
| 2 | P.D. Kulkarni | The Central Social Welfare Board | Asia Publishing House, New Delhi | 1996 |
| 3 | Laxmi Devi | Encyclopaedia of Women's Development and Family Welfare (Vol. I–V) | Anmol Publications, Lucknow | 1993 |
| 4 | C. Rupa | Reservation Policy – Mandal Commission and After | Sterling Publishers, New Delhi | 1992 |
| 5 | R.K. Prashad | Population Planning Policy and Programme | Deep and Deep Publications, New Delhi | 1990 |
| 6 | Sanjay Bhattacharya | Social Work Administration and Development | Rawat Publications, New Delhi | 2006 |
| 7 | D. Paul Chowdhry | Social Welfare Administration | Atmaram and Sons, Lucknow | 2000 |
| 8 | D. Paul Chowdhry | Voluntary Social Welfare in India | Sterling Publishers, New Delhi | 1991 |
| 9 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | - | - | - | - | - | - | - | 2 | 2 | - | - | - | - | 2 | - |
| **CO3** | 2 | 3 | 2 | - | 2 | - | - | 2 | - | - | - | - | - | - | - | 3 | - |
| **CO4** | 2 | 3 | 2 | - | 2 | - | - | 3 | - | - | - | - | - | - | - | 3 | - |
| **CO5** | 2 | 3 | 2 | - | 2 | - | - | 3 | - | - | - | - | - | - | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **ourse Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW309 | **Title** | **Batch :** | 2026-2028 |
| | | Corporate Social Responsibility and Project Management | **Semester** | III |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To gain knowledge about Corporate Socio Responsibility in India & International
- To understand the concept of Marketing and their tools

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, principles and legislative framework of Corporate Social Responsibility in Indian and international contexts | Po1, Pso1 |
| CO2 | Explain the scope, approaches and partnership mechanisms among corporations, NGOs, government and communities in CSR initiatives | Po1, Po2, Po9, Pso1 |
| CO3 | Apply CSR strategies and tools to design appropriate CSR policies and practices in organizational settings | Po1, Po2, Po3, Po5, Po8, Po10, Pso1 |
| CO4 | Analyze project management processes including project life cycle, stakeholder analysis and risk management in CSR projects | Po1, Po2, Po3, Po5, Po8, Po10, Pso1 |
| CO5 | Evaluate CSR project outcomes through case studies and social impact assessment | Po1, Po2, Po3, Po5, Po8, Pso1, Pso |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Corporate Social Responsibility in Indian and International Context:** CSR – Definition, Concepts, Overview of Corporate Social Responsibility in India and International Context, Concentration areas-Health, Education and Environment; Need to be Social Responsible – CSR Legislation. | 11 |
| **Unit II** | **Corporate Community Participation-** Corporate, NGO, Government and Citizen, Need for Partnership, Need Assessment, Corporate Perspective on Building Successful Partnership, Tools and Techniques. Roles and Skills – Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting, Presenting, Public Speaking, Teaching, Supervising, Writing. **CSR Policies** and Activities: ISO – Standard on CSR, International Standards and Norms – *Government Policies on CSR and Proper Guidance*. | 12 |

| | | |
|---|---|---|
| **Unit III** | **CSR in Global Scenario:** Business Ethics in Global Scenario: Corporate Governance Across Nations. Ethical Decision-Making, Different Cultures, Consumer Protection, Environmental Protection, and Gender Issues in Multiculturalism, Ethics and Corruption, Ethics and Safety. | 12 |
| **Unit IV** | **Introduction to Project Management:** Fundamentals of Project Management- Project Life Cycle: Initiation, Planning, Execution, Monitoring, and Closure- Project Management Frameworks (Agile, Waterfall, PRINCE2, PMBOK) - Stakeholder Analysis and Management - Risk Management in Projects. | 13 |
| **Unit V** | **CSR Project Planning and Execution:** Designing and Managing CSR Projects-Funding and Budgeting CSR Initiatives. Community Engagement and Social Impact Assessment-Case Studies of Successful CSR Projects in India and Globally. | 11 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | C.V. Baxi | Corporate Social Responsibility – Concepts and Cases | — | 2005 |
| 2 | Dr. M. Mahmoudi | Global Strategic Management | Deep & Deep Publications Pvt. Ltd., Delhi | 2005 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.K. Bhatia | International Human Resource Management – Global Perspective | Deep & Deep Publications Pvt. Ltd., Delhi | 2005 |
| 2 | Harsh Shrivastava | The Business of Social Responsibility | Books for Change, Bangalore | 2000 |
| 3 | Philip Kotler | Marketing: An Introduction | Pearson Education | 2018 |
| 4 | S.L. Gupta & R.L. Varshney | Marketing Management | Sultan Chand & Co., New Delhi | 2013 |
| 5 | L. Natarajan | Service Marketing | Margham Publications, Chennai | 2010 |
| 6 | V. Balu | Marketing Management | Sri Venkateshwara Publications, Chennai | 2007 |

| | | | | |
|---|---|---|---|---|
| 7 | C.B. Gupta & N. Rajan Nair | Marketing Management | Sultan Chand & Co., New Delhi | 2012 |
| 8 | Philip Kotler | Social Marketing | Sage Publications / Pearson | 2008 |
| 9 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## Mapping

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | - | - | - | - | - | - | 2 | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 3 | 2 | - | 2 | - | - | 2 | - | 2 | - | - | - | - | - | 3 | - |
| **CO4** | 2 | 3 | 2 | - | 2 | - | - | 2 | - | 2 | - | - | - | - | - | 3 | - |
| **CO5** | 2 | 3 | 2 | - | 2 | - | - | 3 | - | - | - | - | - | - | - | 3 | 2 |

3 Point Scale – 1, 2,

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW3A2 | **Title** | **Batch :** | 2026-2028 |
| | | Labour Legislation | **Semester** | III |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To understand the fundamental concepts, need, and significance of labour laws.
- To study various labour legislations related to wages, social security, and employment conditions.
- To examine the role of labour laws in protecting workers' rights and promoting fair employment practices.
- To analyze key labour acts and their impact on industrial relations.

## Course Outcomes

- On the successful completion of the course, students will be able to
-

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, need, and significance of labour laws and labour codes in India. | Po1, Pso1 |
| CO2 | Explain the major labour legislations related to working conditions, wage regulation, and labour welfare | Po1, Po2, Po8, Pso1 |
| CO3 | Apply provisions of labour laws to interpret the rights and responsibilities of workers and employers | Po1, Po2, Po3, Po8, Po10, Pso1 |
| CO4 | Analyze the provisions of wage laws, labour welfare legislations, and employment regulations affecting industrial relations | Po1, Po2, Po3, Po8, Po10, Pso1 |
| CO5 | Evaluate the effectiveness of labour legislations in protecting workers and addressing emerging labour issues. | Po1, Po2, Po3, Po8, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Labour Laws and National Commissions:** Introduction to New Labour Codes, Overview of the Four Labour Codes (2020), Key Changes and Benefits - Recommendations of National Commission on Labour I &II. Important Suggestions and Labour Reforms- The Factories Act, 1948, The Apprentices Act, 2014. | 12 |
| **Unit II** | **Contract Labour and Working Conditions:** The Contract Labour (Regulation and Abolition) Act, 1970 -The Plantation Labour Act, 1951, Provisions for Housing, Education, and Health. The Mines Act, 1952, Safety and Welfare Measures for Mine Workers- The Motor Transport Workers Act, 1961, Regulations for Transport Sector Workers- Prohibition of Child Labour and Forced Labour, Child Labour (Prohibition & Regulation) Act, 2016. | 12 |

| | | |
|---|---|---|
| **Unit III** | **Wage and Bonus Legislations:** Concept and Meaning of Wage, Factors Influencing Wage Fixation -Economic, Social, and Political Factors. Theories of Wages- Subsistence Theory, Wage Fund Theory, Bargaining Theory, Functions of Wage Boards. Important Wage Legislations, The Payment of Wages Act, 1936, Concept of Bonus and The Payment of Bonus Act, 1965. | 12 |
| **Unit IV** | **Leave and Holiday Entitlements**: The Tamil Nadu Industrial Establishment (National & Festival Holidays) Act, 1958, Leave Policies and Paid Holidays. The Tamil Nadu Manual Workers Act, 1982, Protection of Manual Workers' Rights Shops and Establishments Act. Work Timings, Overtime, and Leave Policies, Regulations for Gig and Platform Workers- Issues in the Gig Economy. | 12 |
| **Unit V** | **Migrant Workers and Emerging Issues:** The Interstate Migrant Workers Act, 1979, Rights and Benefits of Migrant Workers. Emerging Challenges in Labour Legislation-In formalization of Labour, Gig Economy, and Impact of Automation. Role of Judiciary in Labour Protection-Future of Labour Laws in India, Evolving Policies and Need for Reforms. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self –study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S. Davala | The Future of Work in the Global South: Labour Market Challenges in India | Oxford University Press | 2018 |
| 2 | C.B. Memoria & S. Memoria | Dynamics of Industrial Relations and Labour Welfare in India | Himalaya Publishing House | 2020 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | P.R.N. Sinha, I.B. Sinha & S.P. Shekhar | Industrial Relations, Trade Unions, and Labour Legislation | Pearson Education | 2017 |
| 2 | S.C. Srivastava | Industrial Relations and Labour Laws | Vikas Publishing House | 2019 |
| 3 | K.N. Vaid | Labour Welfare in India | Kanishka Publishers | 2016 |
| 4 | S.N. Misra & S. Misra | Labour and Industrial Laws | Central Law Publications | 2021 |
| 5 | International Labour Organization (ILO) | Labour Market Reforms and Their Impact on Employment: An International Perspective | ILO, Geneva | 2020 |
| 6 | S. Agarwal | Labour Laws and Industrial Relations in India | LexisNexis | 2018 |
| 7 | Government of India (Ministry of Labour and Employment) | Labour Codes in India: A Comprehensive Guide | Government of India | 2022 |
| 8 | H. Kumar | Social Security for Workers in India: Legal and Policy Framework | Sage Publications | 2021 |
| 9 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | - | - | - | - | - | 2 | - | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 3 | 2 | - | - | - | - | 2 | - | 2 | - | - | - | - | - | 3 | - |
| **CO4** | 2 | 3 | 2 | - | - | - | - | 3 | - | 2 | - | - | - | - | - | 3 | - |
| **CO5** | 2 | 3 | 2 | - | - | - | - | 3 | - | - | - | - | - | - | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW3B2 | Title | Batch : | 2026-2028 |
| | | Hospital Management | Semester | III |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To understand types of Hospitals in India and their work.
- To acquaint the knowledge on Health Law and modern trends in Hospital Administration.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, structure, and functions of hospital administration and organization. | Po1, Pso1 |
| CO2 | Explain the types of hospitals, planning processes, and essential hospital departments and services | Po1, Po2, Pso1 |
| CO3 | Apply principles of hospital management, health laws, and administrative practices in healthcare institutions. | Po1, Po2, Po3, Po9, Po10, Pso1 |
| CO4 | Analyze major health issues, hospital services, and the role of health regulations in hospital functioning. | Po1, Po2, Po3, Po9, Pso1 |
| CO5 | Evaluate hospital quality management systems, budgeting processes, and emerging trends in hospital administration | Po1, Po2, Po3, Po10, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Meaning of Hospital -** Evolution of Hospitals from Charity to Modern Hospital- Classification of Hospitals - Public, Private, Teaching –cum Research Hospital, General, Special, Multispecialty, Super specialty, Trust - Small or Large Size Hospitals. Hospital Organization: Governing Boards, Committees, Hospital Administrator – Roles, Functions and Duties. | 12 |
| **Unit II** | **Planning a Hospital –** SWOT Analysis and approvals from various departments. The Planning Process - Choosing a Site, Location and Access, Building - Space Utilization, Physical Facilities - Residential facilities Requirements of various types of Wards; Emergency services in Hospital - Different Departments required in the Hospital, Physiotherapy, Outpatient S*ervices and In-patient services.* | 12 |
| **Unit III** | **Hospital Management–** Nursing Care and Ward Management –Meaning – Importance -Documentation and Records. Emergency Services: Ambulance service -Meaning -Importance. Housekeeping –General rules of safety in the laboratory - Blood bank management. Linen and Laundry: Meaning – Importance -Type of service-Nutritionist - Dietitian. Disaster management in hospitals: Internal and External Management -Patient safety - Factors affecting, Hospital Information System (HIS) & AI in Healthcare | 12 |
| **Unit IV** | **Health Related Laws:** Medico Legal cases, Medical ethics-Code of Medical Council of India, Medical Negligence-Birth and Death Registration Act 2023-Drugs and cosmetics Act 2008 - Prenatal Diagnostic techniques (Regulation and Prevention of misuse) Act 2003. The Indian Medical Council Act 2018 - Consumer Protection Act 2019-The Environment Protection Act 2023 & BioMedical Waste (Management and Handling Rules) 2016. | 12 |

| | | |
|---|---|---|
| **Unit V** | **Quality Management and Budget:** Accreditation of Hospitals - Total Contact Hrs Quality Management – Quality Assurance NABH – JCI. Hospital Budget - Departmental budget as a first step – Specific elements of a Departmental Budget –- Energy Expenditures - Contingency funds. Uses of computers in Hospital – Centralized Purchasing - Shared Building system purchase agreements. Medical Tourism –Needs and Importance. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized*** **texts are for self- study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Yashpal Sharma | Hospital Administration: Principles and Practices | PHI Learning Pvt. Ltd. | 2013 |
| 2 | Rabick & Jonathan | Hospital Organization and Management | London | 1983 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.L. Goel | Health Care Administration | Sterling Publishers, New Delhi | 1981 |
| 2 | WHO Expert Committee | Hospitals Administration (Technical Report) | World Health Organization | 1968 |
| 3 | R. Llewelyn Davies et al. | Hospital Planning and Administration | WHO, Geneva | 1966 |
| 4 | WHO Expert Committee | Role of Hospital in Programme of Community Health Protection | WHO Technical Report Series | 1957 |
| 5 | Robert Benjamin et al. | Hospital Administration Desk Book | Prentice Hall, New Jersey | 1983 |
| 6 | Rabick & Jonathan et al. | Hospital Organization and Management | Spectrum Publications, London | 1983 |
| 7 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 2 | 3 | - | - | - | - | - | 2 | 2 | - | - | - | - | - | 3 | - |
| **CO4** | 2 | 3 | 2 | - | - | - | - | - | 2 | - | - | - | - | - | - | 3 | - |
| **CO5** | 2 | 3 | 2 | - | - | - | - | - | - | 2 | - | - | - | - | - | 3 | 2 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW3C2 | **Title** | **Batch :** | 2026-2028 |
| | | Social Development and Entrepreneurship | **Semester** | III |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To acquire the basic concept of Social development Introduce various qualities required for entrepreneurship
- Explain various entrepreneurship models
- Organize interaction with successful entrepreneurs
- Develop an understanding of entrepreneurship and its role in economic development.
- Equip students with skills to identify business opportunities and assess their feasibility.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, dimensions, and approaches of social development and sustainable development. | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Explain the factors, indicators, and challenges influencing social and economic development | Po1, Po2, Po3, Po4, Po5, Po6, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO3 | Apply theories and strategies of social development to analyze development issues in society | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Analyze the role of entrepreneurship, innovation, and startup ecosystems in promoting social and economic development | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | Evaluate business ideas and entrepreneurial models for promoting sustainable and socially responsible enterprises | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Development**: Concept, Dimensions and Approaches to Development – Growth and Progress – Differences between Growth and Development – **Sustainable Development:** Meaning, strategy Sustainable Development Goals (SDGs), – Social Change - Problems of Developing Countries – Marginalization of Human Values. | 11 |
| **Unit II** | **Social Development**: Definition, Characteristics, Models, and Strategies – **Measurement of Social Development:** Social and Economic Indicators – Social Cost Benefit Analysis – Challenges of Social Development – Measures to Promote Social Development — Social Work and Social Development, *Voluntary Action for Social Development.* | 12 |
| **Unit III** | **Economic Development**: Meaning, Factors, Determinants and barriers of Economic Development – **New Economic Policy:** Meaning and Objectives of New Economic Policy and its Impacts on Society, Culture, Education and Labour - Liberalization**:** Meaning, Features, Evaluation of Liberalization , Privatization, Globalization: Definition, Purpose, Effects – Pros and Cons. | 12 |

| | | |
|---|---|---|
| **Unit IV** | **Introduction to Entrepreneurship:** Definition, Characteristics, and Importance of Entrepreneurship-Entrepreneur vs. Manager- Types of Entrepreneurs: Social, Serial, Corporate, Women Entrepreneurs-Entrepreneurial Motivation and Mindset. Innovation and Design Thinking in Entrepreneurship - Elements of a Business plan. | 12 |
| **Unit V** | **Startup Ecosystem and Case Studies:** Government Schemes and Startup Funding Opportunities-Incubators and Accelerators- Successful Startup Case Studies - Digital Marketing and Social Media for Startups-Emerging trends in Entrepreneurship (AI, Sustainability, and Social Enterprises). | 13 |
| | **TOTAL CONTACT HRS** | **60** |

*** *Italicized* texts are for self- study**

**Pedagogy and Assessment Methods:**

**Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point**

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | James Midgley | Social Development: Theory and Practice | SAGE Publications Ltd | 2013 |
| 2 | P.C. Tripathi | Human Resource Development | Sultan Chand & Sons, New Delhi | 2005 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.L. Goel & R. Kumar | Administration and Management of NGOs | Deep and Deep Publications, New Delhi | 2004 |
| 2 | Harish Kumar | Social Work (Vol. II & III) | ISHA Publications, New Delhi | 2004 |
| 3 | Harish Kumar | Social Work: Issues of Civil Society (Vol. I) | Isha Books, New Delhi | 2004 |
| 4 | Sanjay Bhattacharya | Social Work: An Integrated Approach | Deep and Deep Publications, New Delhi | 2003 |
| 5 | R.K. Sapru | Development Administration | Sterling Publishers Pvt. Ltd., New Delhi | 2002 |
| 6 | B.R. Barringer & R.D. Ireland | Entrepreneurship: Successfully Launching New Ventures (6th ed.) | Pearson | 2019 |
| 7 | R.D. Hisrich, M.P. Peters & D.A. Shepherd | Entrepreneurship (11th ed.) | McGraw-Hill Education | 2020 |
| 8 | D.F. Kuratko | Introduction to Entrepreneurship (10th ed.) | Cengage Learning | 2021 |

| | | | | |
|---|---|---|---|---|
| 9 | M. Schaper, T. Volery, P. Weber & B. Gibson | Entrepreneurship and Small Business (5th ed.) | Wiley | 2019 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 1 | 1 | - | 2 | 2 | - | 2 | 1 | 2 | 2 | 2 | 3 | - | 3 | 3 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | - | 2 | 2 | 2 | 2 | 2 | 3 | 2 | 2 | 3 | 2 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 3 | 2 | 3 | 2 | 2 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 3 | 2 | 2 | 2 | 3 | 3 | 2 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 3 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
|---|---|---|---|---|
| **Course Code:** | 26PSW3A3 | **Title** | **Batch :** | 2026-2028 |
| | | Industrial Relations | **Semester** | III |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To gain the knowledge on Industrial Relations and the factors influencing it.
- To understand The Industrial Disputes and Machineries available for settlement of disputes.
- To gain knowledge on Legislations related to Industrial Relations.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concept, objectives, scope, and factors influencing industrial relations. | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Explain the causes of industrial conflict and mechanisms for maintaining industrial peace and discipline | Po1, Po2, Po3, Po4, Po5, Po6, Po8, Po9, Po10, Po11, Po13, Po14, Po15, Pso1, Pso2 |
| CO3 | Apply the provisions of industrial relations legislation and standing orders in resolving disputes. | Po1, Po2, Po3, Po4, Po5, Po6, Po8, Po9, Po10, Po11, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Analyze the structure, role, and limitations of trade unions and bipartite/tripartite bodies | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | Evaluate collective bargaining processes and workers' participation in management through case analysis | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Industrial Relations-** Definition - Concept - Need, Importance, Scope, Objectives of Industrial Relations – Factors Influencing Industrial Relations, Bipartite and Tripartite Bodies in Industrial Relations – Joint Management Committee - Works Committee- Indian Labour Conference - Standing Labour Committee- Wage Settlement. | 12 |
| **Unit II** | **Industrial Conflict**: Types, Causes, Consequences, Standing Orders, Industrial Disputes, Settlement Machineries, Industrial Peace and Harmony, Grievance, Discipline- Hot Stove Rule, Domestic Enquiry – Recent Trends. Ethical Codes of Industrial Relations Code of Discipline in Industry. | 12 |
| **Unit III** | **Legislation** -The Industrial Disputes Act- 2010. The Industrial Employment (Standing Order) Act, 1946, The Tamil Nadu Subsistence Allowance Act, 1981. The Industrial Relations Code. | 11 |
| **Unit IV** | **Trade Union** -Definition, Concept, Structure and Objectives of Trade Unions- Growth of Trade Unionism in India -Positive Role of Trade Unions - Major Trade Unions in India - Problems and Weaknesses of Trade Unions- Measures to Strengthen the Functioning of Trade Unions, Indian Trade Unions Act- 1926. | 12 |

| | | |
|---|---|---|
| **Unit V** | **The Concept of Collective Bargaining** - Objectives- Principles, Process - Subject Matter for Collective Bargaining -Administration of Collective Agreements - Concept, Objective, Importance - Forms of Participation - Workers Participation in Management in India - Limitations to Workers Participation.<br>**Case studies:**<br>[i] Arrangement could be made for Role-Play / Case Study and Discussion.<br>(ii) Questions Paper Setter may be requested to give at least a Case Study Analytical Critical Answer. | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self -study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | James Midgley | Social Development: Theory and Practice | SAGE Publications Ltd | 2013 |
| 2 | P.C. Tripathi | Human Resource Development | Sultan Chand & Sons, New Delhi | 2005 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | S.L. Goel & R. Kumar | Administration and Management of NGOs | Deep and Deep Publications, New Delhi | 2004 |
| 2 | Harish Kumar | Social Work (Vol. II & III) | ISHA Publications, New Delhi | 2004 |
| 3 | Harish Kumar | Social Work: Issues of Civil Society (Vol. I) | Isha Books, New Delhi | 2004 |
| 4 | Sanjay Bhattacharya | Social Work: An Integrated Approach | Deep and Deep Publications, New Delhi | 2003 |
| 5 | R.K. Sapru | Development Administration | Sterling Publishers Pvt. Ltd., New Delhi | 2002 |
| 6 | B.R. Barringer & R.D. Ireland | Entrepreneurship: Successfully Launching New Ventures (6th ed.) | Pearson | 2019 |
| 7 | R.D. Hisrich, M.P. Peters & D.A. Shepherd | Entrepreneurship (11th ed.) | McGraw-Hill Education | 2020 |
| 8 | D.F. Kuratko | Introduction to Entrepreneurship (10th ed.) | Cengage Learning | 2021 |

| | | | | |
|---|---|---|---|---|
| 9 | M. Schaper, T. Volery, P. Weber & B. Gibson | Entrepreneurship and Small Business (5th ed.) | Wiley | 2019 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 1 | 1 | | 2 | 1 | - | 2 | 1 | 2 | - | 1 | 2 | - | 2 | 3 | 1 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 1 | - | 2 | 2 | 2 | 1 | - | 3 | 2 | 2 | 3 | 1 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | - | 3 | 2 | 2 | 1 | - | 3 | 2 | 2 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 1 | 2 | 3 | 2 | 2 | 1 | 2 | 3 | 2 | 2 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 2 | 2 | 3 | 3 | 3 | 2 | 2 | 3 | 3 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |

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|---|---|---|---|
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW3B3 | Title | Batch : | 2026-2028 |
| | | Mental Health and Mental Illness | Semester | III |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To know the facts of mental disorders
- To study different types of Mental Disorder in brief manner.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Explain the basic concepts of mental health, mental illness, and the theoretical foundations of psychiatry | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Describe the concepts of psychopathology, diagnosis, classification, and treatment approaches in mental health care. | Po1, Po2, Po3, Po4, Po5, Po6, Po8, Po9, Po10, Po11, Po13, Po15, Pso1, Pso2 |
| CO3 | Apply psycho-social intervention strategies in preventive, primitive, and curative mental health services. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Analyze the symptoms, causes, and characteristics of various mental disorders. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | Evaluate childhood mental disorders and cultural influences on mental health in the context of trans-cultural psychiatry. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| Unit I | **Introduction to Psychiatry:** Concept of Mental Health: Characteristics of Mentally Healthy Individual: Magnitude of Mental Health Problems in India-Changing Trends in Mental Health. Psychiatry: Definition, Historical Development and Growth of Psychiatry. Signs and Symptoms of Disorders: Perception, Thought, Speech, Memory, Emotion and Assessment in Psychiatry: Psychiatric Interview, Case History Taking; Mental Status Examination; Classification in Psychiatry (ICD11, DSM 5). | 13 |
| Unit II | **Neurotic, Stress-Related and Somatoform Disorders:** Etiology, Clinical Manifestation and Intervention Modalities of Neurotic, Stress- Related and Somatoform Disorders: Anxiety Disorders, Phobic Disorders, Obsessive-Compulsive Disorder, Somatoform Disorders, Post-Traumatic Stress Disorder, Adjustment Disorders, Eating Disorders, Sleep Disorders. | 12 |
| Unit III | **Organic and Functional Psychosis:** Prevalence, Etiology, Clinical Manifestations and Treatment Modalities of Psychosis: Organic Psychosis: Delirium, Dementia, Amnestic Syndrome; Functional Psychosis: Schizophrenia, Mood Disorders- Manic Episode, Depressive Episode, Bipolar Mood (Affective) Disorder, Personality Disorders. | 12 |

| | | |
|---|---|---|
| **Unit IV** | **Disorders of Psychoactive Substances And Adult Personality:** Psychoactive Substance Use Disorders; Prevalence, Etiology, Clinical Manifestation and Intervention Modalities of Alcoholism and Substance Abuse, Digital Disorders. Sexual Disorders: Gender Identity Disorders, Paraphilia's, Sexual Dysfunctions | 12 |
| **Unit V** | **Childhood Disorders And Tran-cultural Psychiatry:** Childhood Developmental Disorders: Intellectual Disability, -Autism, Attention Deficit Hyperactivity Disorder (ADHD), Down Syndrome, Learning Disabilities, Epilepsy, Adolescent Mental Health issues. Trans-cultural Psychiatry: Cultural-bound Syndromes. | 11 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized*** **texts are for self –study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | M.S. Bhatia | Essentials of Psychiatry | CBS Publishers, New Delhi | 2001 |
| 2 | Niraj Ahuja | Introduction to Psychiatry | New Delhi | 1998 |
| 3 | Maxcy-Rosenau & John M. Last | Public Health and Preventive Medicine | McGraw-Hill Publications | 2014 |
| 4 | G. Irwin Samson | Abnormal Psychology | Prentice Hall, New Delhi | 2003 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | J. Walter Robert | Psychiatry for Medical Students | Medical Publishers, Chennai | 1998 |
| 2 | Abraham Varghese | Introduction to Psychiatry | BI Publications, New Delhi | 1982 |
| 3 | James H. Seully | Psychiatry | D.K. Publications, New Delhi | 1979 |
| 4 | G. Omkarnath | Psychiatry – P.G. Test Review | CBS Publishers, New Delhi | 1977 |
| 5 | C.M. Francis | Promotion of Mental Health with Community Participation | Centre for Health Care Research and Education, Kerala | 1991 |
| 6 | P. Mane & K. Gandevia | Mental Health in India: Issues and Concerns | Tata Institute of Social Sciences, Mumbai | 1994 |

| | |
|---|---|
| 7 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | - | 2 | 2 | - | 2 | 1 | 2 | - | 1 | 2 | - | 3 | 3 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | - | 2 | 2 | 2 | 1 | | 3 | - | 2 | 3 | 2 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 3 | 2 | 3 | 2 | 2 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 2 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 2 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

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|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW3C3 | **Title** | **Batch :** | 2026-2028 |
| | | Tribal Community | **Semester** | III |
| **Hrs/Week:** | 4 | Development | **Credits:** | 04 |

**Course Objectives**

- To facilitate the students to have broader understanding about Tribal Community, Tribal Culture and their development
- To enrich the knowledge of the students on Tribal programmes and projects
- To improve analyzing skills of the students on Tribal issues and solutions

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts, characteristics, and types of Tribal communities and Tribal culture | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Explain the social, economic, and cultural barriers affecting Tribal communities | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | Apply social work methods to address problems of Tribal communities. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Analyze the structure, functions, and role of voluntary agencies and government in Tribal development. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | Evaluate the effectiveness of Tribal development programs and policies in India. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|

| | | |
|---|---|---|
| **Unit I** | **Tribes**: Definition, Concept, Characteristics of the Tribal Community; Nomadic, Semi- Nomadic and De-Notified Tribes; History of Indian Tribes and Tribes in Tamil Nadu; Regional Distribution of Tribes and Nehru's Panchsheel, Principles of Tribes. Major Tribes of Western Ghats. | 11 |
| **Unit II** | **Social System of Tribes**: Socio Economic Conditions; Cultural and Religious Aspects; Status of Tribal women: Dress, Food, &Marriage - Polygamy, Polyandry, Dormitory Marriage; Status of Children; Tribal Leadership and Political Participation - Local, State, and National levels. | 11 |
| **Unit III** | **Problems of Tribes**: Child Marriage, Poverty, Ill-health, Illiteracy, Communicable and Non-Communicable Diseases, Exploitation and Atrocities on Tribes; Immigration and its Related Problems. Lack of Infrastructure Facilities and Amenities; Tribal Resettlement and Rehabilitation and its Related Problems. **Scheduled Tribes**: Definition, Characteristics, Problems of Scheduled Tribes, Particularly Vulnerable Tribal Group (PVTG) – Types of Tribal Movements – Causes of Tribal Unrest – Approaches to Solve Tribal Problems – Welfare Programmes of the Government and Outcomes. | 13 |
| **Unit IV** | **Tribal Development Administration:** Administrative Structure at Central, State and District Levels; Hill Development Councils; Functions of Tribal Development Blocks / Agencies; Constitutional Provisions for the Protection of Tribes; Research and Training in Tribal Development. Role of Voluntary Agencies in Tribal Development. | 12 |
| **Unit V** | **Tribal Development Programmes:** Tribal Development Policies, Tribal Area Development Programme; Hill Area Development Programmes; Tribal Sub-Plans, Forest Land Cultivation, Programmes of NAWA, Eco-Tourism and Tribal Development. Forest Rights Act 2006; Need and Importance of Social Work Practice in Tribal Areas, Application of Social Work Methods in Tribal Development, Problems in Implementation of Tribal Development Programs in India. | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Rajan Kumar Sahoo | Tribal Development in India | Mohit Publications, New Delhi | 2005 |
| 2 | Sanghamitra Kanungo | Tribal and Human Rights | Swastik Publications, New Delhi | 2011 |
| 3 | K.N. Dash | Health and Tribes in India: Challenges and Opportunities | Sarup Book Publishers Pvt. Ltd., New Delhi | 2015 |
| 4 | Midatala Rani | Problems of Tribal Education in India: Issues and Prospects | Kanishka Publishers & Distributors, New Delhi | 2009 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Dasarathi Bhuyan & Amit Kumar Singh | Naxalism: Issues and Concerns | Discovery Publishing House Pvt. Ltd., New Delhi | 2010 |
| 2 | Dhananjay Lokhande & Puvvada Viswanandha Gupta | Perspectives of Tribal Development | — | 2014 |
| 3 | Ram Ahuja | Sociology in India: Concepts, Theories & Recent Trends | Rawat Publications | 2009 |
| 4 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | - | 1 | 1 | - | 1 | 1 | 1 | - | 3 | 2 | - | 3 | 3 | 1 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 1 | 1 | 2 | 3 | - | 3 | 3 | 2 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 2 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 2 | 3 | 3 | 2 | 3 | 3 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW3F3 | **Title** | **Batch :** | 2026-2028 |
| | | Concurrent Field Work Practicum – III | **Semester** | III |
| **Hrs/Week:** | 14 | | **Credits:** | 05 |

**Courses Objectives**

- To practice and apply the theoretical knowledge in the field.
-

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall the roles, responsibilities, and functioning of clients and agencies in their area of specialization (HR, Medical & Psychiatry, Community Organization). | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Explain the development of professional relationships with clients and stakeholders within their specialization. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | Apply social work methods and interventions effectively in field settings corresponding to their specialization. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Analyze field work processes, organizational structures, and intervention outcomes in specialized agencies. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | Evaluate the effectiveness of field interventions, programs, and personal learning in the context of their specialization. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

**Methodology**: Placement of students in agencies like Schools, NGOs, Government organizations, industries , etc., Report submission, Individual conference, Group conference and Power point presentation.

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | - | 1 | 2 | - | 1 | 2 | 1 | - | 2 | 2 | - | 3 | 3 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 3 | | 3 | 3 | 2 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 3 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW410 | Title | Batch : | 2026-2028 |
| | | Counseling Theory and Practice | Semester | IV |
| Hrs/Week: | 4 | | Credits: | 04 |

## Course Objectives

- To have basic understanding on Counseling and characteristics of counselor & counselee
- To acquire knowledge of theories which would help the students to implement in Counseling
- o study the different settings of Counseling

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Acquire fundamental knowledge of counseling, its meaning, goals, and elements. | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Explain the counseling process, stages, and types of counseling relationships. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | Analyze various counseling theories and approaches and their relevance to practice. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Examine different approaches and techniques in counseling critically. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | Apply counseling skills effectively across diverse settings (educational, industrial, career, de-addiction, family, crisis, etc.). | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| Unit I | **Counseling:** Meaning and Definition, Characteristics, Goals of Counseling and Elements of Counseling- Evolution/ Development of Counseling as a Profession - Present Status of Counseling - Prospect of Counseling Practice – Difference between Counseling, Advice and Guidance. | 12 |
| Unit II | **The Portrait of a Counselor and Counselee:** Personal and Professional Characteristics / Qualities of a Counselor; Values and Ethics in Counseling, Checklist for Counselor. Characteristics of a Counselee (client); Skills of a Client – Self-Exploration, Non-Defensive Listening and Dynamic Self-Understanding. Counseling Relationship: Regard, Respect, Authenticity, Empathy and Genuineness. | 13 |

| | | |
|---|---|---|
| **Unit III** | **Counseling Skills & Process:** Counseling Skills -Attending & Listening, Communication, Confrontation, Concreteness, Paraphrasing, Focusing, Summarizing, Reflection of Feelings, Documentation, Self-Disclosure, Identification of Attitudes and Feelings. Stages of Counselling Counseling Process- Problem Exploration & Identification - Analysis and Diagnosis - Intervention Strategies - *Evaluation and Termination of Session* | 12 |
| **Unit IV** | **Theories/ Approaches to Counseling:** Psychoanalytical Approach, Client- Centered Approach, REBT, Transactional Analysis, Cognitive Approach, Eclectic Approach, Third-Wave Behavioral Therapy – Acceptance and Commitment Therapy (ACT). | 11 |
| **Unit V** | **Counseling in Different Settings:** Counseling in Educational Institutions, Industry, Career Counseling, De-Addiction Counseling, Death and Bereavement Counseling, Suicide Counseling, Marital Counseling (Premarital and Post Marital) Family Counseling, C*risis Intervention.* | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

**Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point**

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Gururani | Guidance & Counselling: Educational, Vocational & Career Planning | Akansha Publishing House, New Delhi | 2005 |
| 2 | Ram Nath Sharma | Counselling and Guidance | Surjeet Publications, New Delhi | 2001 |
| 3 | Charles J. Gelso | Counselling Psychology | Prism Books Pvt. Ltd., Bangalore | — |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Ram Nath Sharma | Counselling and Guidance | Surjeet Publications, New Delhi | 2001 |
| 2 | R. Woolfe & W. Dryden | Handbook of Counselling Psychology | Sage Publications, New Delhi | 1996 |
| 3 | Indu Dave | The Basic Essentials of Counselling | Sterling Publishers, New Delhi | 1991 |
| 4 | B.J. Prashantham | Therapeutic Counselling | Christian Counselling Centre, Vellore | 1988 |

| | | | | |
|---|---|---|---|---|
| 5 | Lewis E. Patterson | The Counselling Process | Tata McGraw Hill Publishing Company Ltd., New York | 1981 |
| 6 | J.A. Kottler | Introduction to Therapeutic Counselling | — | — |
| 7 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | - | 1 | 2 | - | 1 | 2 | 2 | - | 2 | 2 | - | 3 | 3 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 3 | - | 3 | 3 | 2 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW411 | Social Work Practice and Information Communication and Technology | **Batch :** | 2026-2028 |
| | | | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- Know the influence of ICTS in the careers of social workers and the clients they serve.
- Describe the need to incorporate ICTs into training social workers, delivering social work services, and the conduct of social work research
- Relate the opportunity to transform the social work profession to be ready to respond to and leverage any technology that becomes available
-

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall the fundamental concepts, scope, and applications of ICT in social work practice. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Describe the influence of ICT on social change and the empowerment of vulnerable groups | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | Use digital tools (apps, GIS, social media) to support social work practice and interventions. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO4 | Analyze ethical, legal, and policy considerations in ICT use for social work practice. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO5 | Evaluate ICT-based interventions for advocacy, fundraising, and community engagement in social work. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Importance and Scope of ICT in Social Work**: Concept and Meaning of Information and Communication Technology Applications (ICT) and Functions in Social Change contexts Applications of different Technological Devices and social Networking: Apps, Mobile, GIS, Community Radio, Facebook, what'sApp, Twitter etc. | 12 |
| **Unit II** | **Technology for Change:** Legislations and Policies IT Act, Cyber Crime, Ethical Hacking, Surveillance and Right to Privacy ICT for Fundraising and Advocacy Understand Social and Ethical Behavior in Cyberspace. | 13 |

| | | |
|---|---|---|
| **Unit III** | **ICT in Human Relations and Empowerment of Vulnerable Groups:** Definition and Importance, Rural Communities, Gender, Elderly and Disability**,** Impact on Human Relations, Community Participation, Social Dynamics of ICT in Social Development: Technology to Mobilize Communities, Disseminate Information, and Constituents in Mezzo and Macro Interventions, ICT and Social Inclusion. | 12 |
| **Unit IV** | **Introduction to Artificial Intelligence:** Definition and scope of AI - Importance .Chat GPT - Allegheny Family Screening Tool (AFST) - SPSS Modeler- Risk Terrain Modeling(RTM) – Woe bot – Wysa - Casebook PBC – Emma – Mona Bot – Case Worthy – Data Robot – Zen Desk - Babylon Health- Sentio Solutions – Feel – Talk Space – Call Miner – Tableau - Power BI - Grammarly - Descript - Personal AI - Asana - Fireflies - Reclaim - Beautiful.ai | 11 |
| **Unit V** | **ICT and Social Work Practice:** Practicing Social and life Skills Through Effective Use of ICT Designing: Writing Blogs, Making Apps, Websites, Community Mapping, GIS, Community Radio for Social Work Practice, ICT Influence on Rural Social work Practice. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self-study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | N. Zidjaly | Disability, Discourse and Technology: Agency and Inclusion in (Inter)action | Springer | 2016 |
| 2 | Ian Inkster | History of Technology (Vol. 32) | Bloomsbury Academic | 2014 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | D. Bharuka | Indian Information Technology Act, 2000: Criminal Prosecution Made Easy for Cyber Psychos | Journal of Indian Law Institute, Vol. 42, New Delhi | 2002 |
| 2 | S. Chaganti | Information Technology Act: Danger of Violation of Civil Rights | Economic and Political Weekly | 2003 |

| | | | | |
|---|---|---|---|---|
| 3 | L.J. Dixon et al. | Gendered Space: The Digital Divide Between Male and Female Users in Internet Public Access Sites | Journal of Computer-Mediated Communication, Vol. 19(4) | 2014 |
| 4 | Leslie Haddon | The Social Dynamics of Information and Communication Technology | Routledge | 2016 |
| 5 | Andy Hill & Ian Shaw | Social Work and ICT | Sage Publications | 2011 |
| 6 | S. Fischer-Hübner et al. (Eds.) | The Future of Identity in the Information Society | Springer, Boston | 2008 |
| 7 | B. Ravneberg & S. Söderström | Disability, Society and Assistive Technology | Taylor & Francis | 2017 |
| 8 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | - | 2 | 2 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 2 | 2 | - | 2 | 3 | 3 |
| **CO3** | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 2 | 2 | - | 3 | 3 | 3 |
| **CO4** | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 2 | 3 | - | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |

| | | | |
|---|---|---|---|
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4A4 | **Title** | **Batch :** | 2026-2028 |
| | | Human Resource Management and Development | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To obtain basic knowledge about Human Resource Management.
- To develop the knowledge and skills in handling Human Resource in an organization.
-

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | To understand the concepts of human resource management for managing Employees. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | To demonstrate the operative and managerial functions to effectively utilize the human resources. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | Apply the management knowledge and skills to recruit right person for the right job and effectively administer them. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO4 | To analyze the salary administration of wages. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO5 | To have knowledge about EAP – Employee Assistance Programme. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Management**: Concept, Elements, Principles and Functions of Management- Operative and Managerial. Management Schools of Thought: Henry Fayol, F.W. Taylor, Peter Drucker. Human Resource Management (HRM): Definition, Importance, and Objectives, Evolution of HRM and Overview of Strategic Human Resource Management, Challenges and Emerging Trends in HRM. | 12 |

| | | |
|---|---|---|
| **Unit II** | **Human Resource Planning & Workforce Management:** Human Resource Planning: Definition, Need, Process, Job Analysis: Job Description, Job Specification, Job Evaluation, Recruitment & Selection: Meaning, Sources, Recent Trends in Recruitment, Selection Steps, Placement & Induction, Performance Appraisal: Objectives, Uses, Traditional & Modern Methods (360-degree Feedback, KPI, Balanced Scorecard), Barriers to Performance Appraisal, Career Planning & Succession Planning: Nature, Objectives, Importance, Process, HR's Role. | 12 |
| **Unit III** | **Compensation & Employee Welfare :** Wage and Salary Administration: Concept, Methods, Types of Wages, Theories, Incentives & Benefits: Profit Sharing, Performance-linked Compensation, Payroll Software, Career Development Strategies: Importance, Objectives, Principles, Compensation Packages, Social Compliance & Social Audit, Employee Assistance Programmes (EAPs): Definition, Assumptions, Core Components, Role of HR in Implementation, EAP vs. Counselling, Role of Social Workers in Workplace | 12 |
| **Unit IV** | **Human Resource Development & Training:** HRD: Nature, Concept, Scope, Objectives, Principles, Approaches, and HRD Strategies & Models: Designing HRD Strategy, HRD Model, HRM vs. HRD, Code of Ethics for HRD Professionals, Training & Development: Meaning, Importance, Principles, Methods, Training Need Analysis (TNA), Training, Evaluation, Competency Mapping. | 12 |
| **Unit V** | **Quality Management & HR Systems: Quality Management Systems**: 5S, Six Sigma, Kaizen, TQM, TPM, QMS, **ISO Certification & Quality Assurance**: ISO Systems, Certification Schemes, McKinsey's 7S Framework, **HR Outsourcing**: Concept, Importance, Benefits. **HR Analytics -** Scope and Importance, Role of HR Analytics in HR Decision-Making, Data-Driven HR Management. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self- study**

**Pedagogy and Assessment Methods:**

**Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point**

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Maike Andresen & Christian Nowak | Human Resource Management Practices: Assessing Added Value | Springer International Publishing, Switzerland | — |
| 2 | Harish Chandra | Human Resource Development | Rawat Publications, New Delhi | 2006 |
| 3 | Vijay Sharma | Dynamics of Human Resource Development | ABD Publishers, Jaipur | 2006 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | P.C. Tripathi | Personnel Management and Industrial Relations | Sultan Chand & Sons, New Delhi | 2005 |
| 2 | Manoj Kumar Sekar | Personnel Management | Crest Publishing, New Delhi | 2000 |
| 3 | B.L. Mathur | Human Resource Development: Strategies, Approaches and Experiences | Jaipur | 1989 |
| 4 | M. Katju | Domestic Enquiry | Tripathi (P) Ltd., New Delhi | 1982 |
| 5 | C.B. Memoria | Personnel Management | Himalaya Publishing House, Bombay | 1980 |
| 6 | R.S. Davar | Personnel Management and Industrial Relations | Rawat Publications, New Delhi | 1977 |
| 7 | H. Besterfield | Total Contact Hrs Quality Management (3rd Edition) | — | — |
| 8 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | - | 2 | 2 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 2 | 2 | - | 2 | 3 | 3 |
| **CO3** | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 2 | 2 | - | 3 | 3 | 3 |
| **CO4** | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 2 | 3 | - | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.B.V.Nithi Varshini Devi** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

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|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4B4 | **Title** | **Batch :** | 2026-2028 |
| | | Psychiatric Social Work Intervention | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objective

- To understand the basic concepts of Psychiatric Social Work
- To learn the Psychological Methods and Treatment used in Psychiatric Social Work
- To gain Knowledge on laws and policies related to Mental health

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall the basic concepts, history, scope, and assessment methods in psychiatric social work. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | Explain the psychological treatment methods and therapeutic interventions in psychiatric social work. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | Apply knowledge of mental health policies and legislation to psychiatric social work practice | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO4 | Analyze psychiatric interventions and techniques in clinical and community mental health settings | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO5 | Evaluate mental health policies, legislations, and programs in India for effectiveness and social impact. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Psychiatric Social Work:** Concept, Definition, History and Scope in India and in the West; Psychiatric Assessment - Psychiatric Interview Psychosocial and Multidimensional Assessment of Mental Disorders - Mental Health Problems Among Marginalized and Vulnerable Groups in Urban, Rural and Tribal. | 12 |

| | | |
|---|---|---|
| **Unit II** | **Psychological Methods / Treatment:** Psychotherapy and Types –- Group Therapy – Yoga – Meditation – Occupational and Recreational Therapies. Chemotherapy. Antipsychotic Drugs, Antidepressant – ECT – Psychosurgery. | 12 |
| **Unit III** | **Therapy:** Contemporary Theories and Therapy – Client-Centered Therapy – Reality Therapy – Gestalt Therapy – Rational Emotive Behavior Therapy(REBT) – Cognitive Behavioral Therapy (CBT) ,Brief Therapy -Transactional Analysis. | 12 |
| **Unit IV** | **Role of Psychiatric Social Worker-** Halfway Homes – Day Care Centers – Child Guidance Clinics, De-addiction Centers, Psychiatric Hospitals – Admission Procedures in Admitting Mentally Ill, Governing ,Treatment, Follow up. *Role of Social Worker in Community Mental Health Program.* | 12 |
| **Unit V** | **Policies and Legislations Related to Mental Health in India:** National Mental Health Programme, 2008; Mental Health Care Act 2023; Mental Health in State Level, National Level, *and District Level and Administration Service.* | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized texts* are for self- study**

**Pedagogy and Assessment Methods:**

**Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point**

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | M.S. Bhatia | Essentials of Psychiatry | CBS Publishers, New Delhi | 2001 |
| 2 | Niraj Ahuja | Introduction to Psychiatry | Rawat Publications, New Delhi | 1998 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Robert Holman Coombs (Ed.) | Addiction Counseling Review | Lawrence Erlbaum Associates, London | 2000 |
| 2 | Robert J. Walter | Psychiatry for Medical Students | Medical Publishers, Chennai | 1998 |
| 3 | Pregest | Psychiatry Self-Assessment Review | Methrayl, New Delhi | 1971 |
| 4 | Abraham Varghese | Introduction to Psychiatry | BI Publications, New Delhi | 1982 |
| 5 | James H. Seully | Psychiatry | New Delhi | 1979 |

| | | | | |
|---|---|---|---|---|
| 6 | Omkarnath G. | Psychiatry – P.G. Test Review | CBS Publishers, New Delhi | 1977 |
| 7 | Samson G. Irwin | Abnormal Psychology | Prentice Hall, New Delhi | 2003 |
| 8 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | - | 2 | 3 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 2 | 2 | - | 2 | 3 | 3 |
| **CO3** | 3 | 2 | 2 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 2 | 2 | - | 3 | 3 | 3 |
| **CO4** | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 2 | 3 | - | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4C4 | **Title** | **Batch :** | 2026-2028 |
| | | Urban Community Development | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

**Course Objectives**

- To facilitate the students to have broader understanding about various aspects of Urban Community.
- To enrich the knowledge of the students on urban local administration in India.
- To enable the students to improve analyzing skills of the urban community development programmes.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall basic theories and concepts of urbanization, urban life, urban problems, and development. | Po1, Po2, Po3, Po4, Pso1 |
| CO2 | Explain urban local administrative structures and programmes for urban development | Po1, Po2, Po3, Po4, Po5, Pso1, Pso2 |
| CO3 | Apply knowledge and skills to work with urban communities and implement development programmes. | Po1, Po2, Po3, Po4, Po6,Pso1, Pso2 |
| CO4 | Analyze the approaches, processes, and methods of urban community development. | Po1, Po2, Po3, Po4, Po5, Po6 |
| CO5 | Evaluate urban community development programmes and challenges in their implementation | Po1, Po2, Po3, Po4, Pso1 |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Urban Community:** Meaning, Characteristics, Rural – Urban Linkages-Continuum and Contrast. City: Meaning, Classification, Urban Agglomeration, Suburbs, Satellite Towns, Hinterlands, New Towns, Etropolis, Megalopolis. **Urban Problems -** Urban Poverty, Homelessness, Solid Waste Management Housing, Drug Addiction, Juvenile Delinquency, Prostitution / Commercial Sex, Pollution, Cybercrime Unemployment and Underemployment **Slum** – Definition, Causes, Characteristics, Functions, Classification, Approaches, Theories and Culture of Slum. | 13 |
| **Unit II** | **Urbanization and Urbanism:** Meaning and Characteristics, Trends in Urbanization Process, Theories of Urbanization, **Migration** – Concepts, Causes, Types and Theories, Subalten, Elite Migration .Unorganized/Informal Sectors: Concept, Characteristics; Unorganized Labour: Child Labour, *Women Labour and Construction Workers - The Role of the Urban Community Workers in Urban Development*. | 11 |

| | | |
|---|---|---|
| **Unit III** | **Urban Community Development:** Definition, Concept, Objectives and Historical Background; Urban Community Development: Approaches, Principles, Process and Methods; Welfare Extension Projects of Central Social Welfare Board; Urban Development Planning: Town and Country Planning Act 1971, Importance of Community Planning and Community Participation in Urban Development; Role of Community Development Worker; Application of Social Work Method in Urban Development. | 12 |
| **Unit IV** | **Urban Development Administration**: National, State and Local Levels; Urban Services and Urban Deficiencies; 74th Amendment and Salient Features of Nagarpalika Act,1992 Structure and Functions of Urban Development Agencies: Corporations, Municipalities, Town Panchayats; Metropolitan Development Authorities. | 12 |
| **Unit V** | **Urban Development Programme:** The Smart Cities Mission 2.0**,** Atal Mission for Rejuvenation and Urban Transformation **(**AMRUT) 2.0, Pradhan Mantri Awas Yojana (Urban)/ Housing for All by 2022 Mission, Heritage City Development and Augmentation Yojana (HRIDAY) 2015, North Eastern Region Urban Development Programme (NERUDP), Deendayal Antyodaya Yojana National Urban Livelihoods Mission (NULM) 2013, Housing and Urban Development Corporation ( HUDCO) - Nehru Rozgar Yojana (NRY), Tamil Nadu Slum Clearance Programme – Urban Health and Sanitation Programme - Swachh Bharat Mission - Challenges in Implementation of UCD Programme. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self -study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | B. Bhattacharya | Urban Development in India | Concept Publishing, New Delhi | 2006 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Melvin Delgado | Community Social Work Practice in an Urban Context | Oxford University Press, New York | 2000 |
| 2 | Jacob J. Thudipara | Urban Community Development | Rawat Publications, New Delhi | 1993 |

| | | | | |
|---|---|---|---|---|
| 3 | V.S. Phadke | Urbanisation, Development and Environment | Rawat Publications, New Delhi | 2007 |
| 4 | Sabir Ali (Ed.) | Dimensions of Urban Poverty | Rawat Publications, New Delhi | 2006 |
| 5 | R.B. Singh (Ed.) | Sustainable Urban Development | New Delhi | 2006 |
| 6 | Rekha Sinha & U.P. Sinha | Ecology and Quality of Life in Urban Slums | New Delhi | 2007 |
| 7 | Sudha Mohan | Urban Development and New Localism | Rawat Publications, New Delhi | 2005 |
| 8 | Selwyn Stanley | Social Problems and Issues: Perspectives for Intervention | Allied Publications, New Delhi | 2005 |
| 9 | Jacob Z. Thudipara | Urban Community Development | Rawat Publications, New Delhi | 2009 |
| 10 | UN-Habitat | The Challenge of Slums | Earthscan Publications, London | 2003 |
| 11 | UN-Habitat | The Slums of the World: The Faces of Urban Poverty in the New Millennium | United Nations Centre for Human Settlements, Nairobi | 2003 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **PO 2** | **PO 3** | **PO 4** | **PO 5** | **PO 6** | **PO 7** | **PO 8** | **PO 9** | **PO 10** | **PO 11** | **PO 12** | **PO 13** | **PO 14** | **PO 15** | **PSO 1** | **PSO 2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 2 | 2 | 2 | 2 | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | 3 | 2 | 2 | - | - | - | - | - | - | - | - | - | - | 3 | 2 |
| **CO3** | 2 | 2 | 2 | 3 | - | 2 | - | - | - | - | - | - | - | - | - | 2 | 2 |
| **CO4** | 2 | 2 | 2 | 3 | 2 | 2 | - | - | - | - | - | - | - | - | - | - | - |
| **CO5** | 2 | 2 | 2 | 2 | - | - | - | - | - | - | - | - | - | - | - | 2 | - |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4A5 | **Title** | **Batch :** | 2026-2028 |
| | | Organizational Behaviour | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To acquire the knowledge on the behavior of the employees in an organization.
- To learn the skills in understanding and managing the behavior of the employees.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the basic concepts and theories of organizational behavior. | Po1, Po2, Pso1 |
| CO2 | Understand the functions, models, and group dynamics in organizational behavior | Po1, Po2, Po3, Pso1 |
| CO3 | Apply skills to work effectively in organized settings and manage employee behavior. | Po1, Po2, Po3, Po4, Pso1, Pso2 |
| CO4 | Analyze the role of motivation, leadership, and communication in organizations. | Po1, Po2, Po3, Po4, Po6, Pso1, Pso2 |
| CO5 | Evaluate organizational development processes and strategies for effectiveness. | Po1, Po2, Po3, Po4, Po5, Po6, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Organization**: Definition and Meaning, Theories of Organization. Organizational Behavior: Definition, Objectives, Methods of Organizational Behavior – Contributions of Hawthorne Studies – Models of Organization Behavior. | 12 |
| **Unit II** | **Individual and Groups in Organization:** Individual Difference – Models of Man — Job Stress: Causes and Effects of Stress, Coping with Stress. Group Dynamics: Theories of Group Formation, Formal and Informal Behavior, Group Behavior. Personality and Type of Enneagram, Johari Window, Transactional Analysis. | 12 |
| **Unit III** | **Concept of Organization Structure:** Bases of Departmentation, Span of Management, Delegation of Authority, Centralization and Decentralization, Line and Staff Organization. Bureaucratic Form of Organization - Remedies and Evils of Bureaucratic Structure. | 12 |
| **Unit IV** | **Motivation:** Theories, Process: Job Re-Design, Job Enlargement, Job Enrichment, Quality of Work Life, Work-Life Balance, Goal Setting – Leadership: Types and Theories of Leadership –Leadership Skills - Concept of Communication, Communication Process, Effective Communication. | 12 |
| **Unit V** | **Organization Development**: Meaning, Characteristics, Methods, Process, Team Building, Management by Objectives, Approaches and Intervention. **Organizational Change — Organizational Effectiveness- Organization Culture**. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self- study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | John W. Newstrom | Organizational Behaviour | Tata McGraw-Hill Publishing Company Ltd. | 2007 |
| 2 | Stephen P. Robbins | Organizational Behaviour | Prentice-Hall of India Pvt. Ltd., New Delhi | 2005 |
| 3 | Khanka S.S | Organizational Behaviour | S. Chand and Company, New Delhi | 2000 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Misha | Organizational Behaviour | Vikas, Mumbai | 2001 |
| 2 | P. Subba Rao | Essentials of Human Resource Management and Industrial Relations | Himalaya Publishing House | 1999 |
| 3 | Kesho Prasad | Organizational Development for Excellence | S. Chand and Company | 1996 |
| 4 | John W. Newstrom | Organizational Behaviour | Tata McGraw-Hill Publishing Company Ltd. | 2007 |
| 5 | Kesho Prasad | Organizational Development for Excellence | S. Chand and Company | 1996 |
| 6 | Khanka S.S | Organizational Behaviour | S. Chand and Company, New Delhi | 2000 |
| 7 | Misha | Organizational Behaviour | Vikas, Mumbai | 2001 |
| 8 | Stephen P. Robbins | Organizational Behaviour | Prentice-Hall of India Pvt. Ltd., New Delhi | 2005 |
| 9 | P. Subba Rao | Essentials of Human Resource Management and Industrial Relations | Himalaya Publishing House | 1999 |
| 10 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 2 | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | 3 | 2 |
| **CO4** | 2 | 2 | 2 | 3 | - | 2 | - | - | - | - | - | - | - | - | - | 2 | 2 |
| **CO5** | 2 | 2 | 2 | 3 | 2 | 2 | - | - | - | - | - | - | - | - | - | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4B5 | **Title** | **Batch :** | 2026-2028 |
| | | Community Health | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To attain knowledge between Community Health and Public Health.
- To learn the Health Administration services of State and Central Government.
-

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Define the concepts and principles of Community Health. | Po1, Po2, Pso1 |
| CO2 | Understand the structure, function, and administration of health services at state and national levels. | Po1, Po2, Po3, Pso1 |
| CO3 | Apply health policies and interventions in community health practice. | Po1, Po2, Po3, Po4, Pso1, Pso2 |
| CO4 | Analyze health problems and issues prevalent in India. | Po1, Po2, Po3, Po4, Po6, Pso1, Pso2 |
| CO5 | Evaluate the role of health care partners and stakeholders in community health | Po1, Po2, Po3, Po4, Po5, Po6, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Concept:** Community Health and Public Health- Principle of Community Health and Origin- Concept of Diseases, Causation- Methods of Intervention- Community Diagnosis and Treatment. | 11 |
| **Unit II** | **Health work in the Community:** Major Health Problems Related to Women and Children; Socio-Cultural Practices, Beliefs and Myths Influencing Community Health; Assessing Community Health Needs, Mobilizing Core Groups; Community Participation: Principles and Practice, Training of Multipurpose Workers in Community Health Programmes. **Social Work Intervention in Relation to:** Immunization, Nutrition, Family Planning, Maternal and Child Health, Environmental Issues (Hygiene, Pollution and Sanitation), Accident Prevention, Suicide Prevention, Alcoholism and Drug Abuse Prevention. | 13 |
| **Unit III** | **Health Administration** at the National and State and District Levels- Primary Health Centres- Structure And Functions – Corporation and Municipal Health Services, ICDS (Integrated Child Development Services). Health Policies and Health Planning – Shortcoming of Health Policies, Review of Current Reports on Health – Govt. of India and Govt. of Tamil Nadu | 11 |
| **Unit IV** | **Health Planning In India :** Various Health Committee Reports, Eleventh Five-Year Plan and Health, National Rural Health Mission (NRHM) & National Urban Health Mission(NUHM), Tamil Nadu Chief Minister's Health Scheme - National Health Policy, National and State Health Programmes, Millennium Development Goals, National AIDS Control Policy, and Other Policies Pertaining to Health. | 12 |

| | | |
|---|---|---|
| **Unit V** | **Partners in Health Care-** Role of NGOs, Health Networks, Corporate Sector, Educational Institutions and Religious Institutions – Preventive, Promotive and Rehabilitative Aspects of Health. – Specific Skills Required for Medical Social Worker. National and International Organizations Working in the Areas of Health- MH&FW, NACO, TANSACS, FHI, Help age India, USAID,WHO, UNICEF, ASHA Worker, Asian Development Bank, *Role and Function of Community Social Worker.* | 13 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self -study**

**Pedagogy and Assessment Methods:**

| |
|---|
| **Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Ajit | Social Dimensions of Health | Rawat Publications, New Delhi | 2005 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Park and Park | Textbook of Preventive and Social Medicine | — | 2003 |
| 2 | Mishra | Indian Health Report | Oxford University Press, Delhi | 2000 |
| 3 | Bajpai | Social Work Perspectives on Health | Rawat Publications, New Delhi | 1998 |
| 4 | Narayana | Health and Development | Rawat Publications, New Delhi | 1997 |
| 5 | Pokrana | Social Beliefs, Cultural Practices in Health and Disease | Rawat Publications, New Delhi | 1994 |
| 6 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 2 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 2 | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | 3 | 2 |
| **CO4** | 2 | 2 | 2 | 3 | - | 2 | - | - | - | - | - | - | - | - | - | 2 | 2 |
| **CO5** | 2 | 2 | 2 | 3 | 2 | 2 | - | - | - | - | - | - | - | - | - | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Ms.T.Sivaranjane** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4C5 | **Title** | **Batch :** | 2026-2028 |
| | | Management of Non – Governmental Organizations | **Semester** | IV |
| **Hrs/Week:** | 4 | | **Credits:** | 04 |

## Course Objectives

- To establish NGOs under relevant Acts in India
- To identify and formulate projects on their working and interested fields or areas
- To evolve techniques for fund raising and resource mobilization for development of community or groups and Preparing monitor and evaluation process indicators in developmental projects.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Identify relevant Acts for establishing NGOs, project needs, funding sources, and success indicators | Po1, Po2, Pso1 |
| CO2 | Understand budgeting, project planning, and management processes in NGOs | Po1, Po2, Po3, Pso1 |
| CO3 | Evaluate personal empowerment and skills for effective NGO functioning | Po1, Po2, Po3, Po4, Pso1, Pso2 |
| CO4 | Explain sources of funds and sustainability strategies for NGOs. | Po1, Po2, Po3, Po4, Po6, Pso1, Pso2 |
| CO5 | Apply monitoring, evaluation, and reporting methods for NGO projects in India. | Po1, Po2, Po3, Po4, Po5, Po6, Pso1, Pso2 |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Non-Government Organizations (NGOs):** Definition, Meaning, Objectives, Principles, Concept, Need, Classification, Structure, Functions, Philosophies, Significance, Strategies. Historical Development of NGOs in India; Community-Based Organizations (CBOs): Concept and Development. **Types of Non-Profit Organizations:** Community-Based Organizations, Health Organizations, Educational Institutions, International NGOs (INGOs), and Social Welfare Organizations. **Formation of NGOs:** Societies, Trusts, and Non-Profit Companies. | 12 |
| **Unit II** | **Registration and Establishment of NPOs:** Societies Registration Act, 1860, Indian Trusts Act, 1882, Companies Act, 2013 (Section 8); **Legal Status and Compliance:** Memorandum of Association and Articles of Association; Monitoring Mechanism adopted by Governments; Foreign Contribution (Regulation) Act (FCRA); NGO Administration; Policy Making; Aims and Objectives of the Executive Committee, Office Bearers, Governing Body, and their Rights, Powers, and Duties. | 12 |
| **Unit III** | **Project Planning and Implementation in NGOs:** Project Identification: Feasibility/Baseline Studies – Project Formulation – Planning and Policy Making – Strategy Formation – Preparation of Project Proposals and Project Implementation. **Budgeting:** Meaning, Steps, and Important Items in Budget; **Resource Mobilization:** Central and State Government Assistance and Other Assistance; **Fund Raising:** Meaning, Techniques, and Income Generating | 12 |

| | | |
|---|---|---|
| | Programmes (IGP); **Financial Management:** Collaboration between Funding Organizations and Non-Profit Organizations. | |
| **Unit IV** | **Funding and Sustainability of NGOs:** Sources of Funding –Government Grants, Foreign Aid, Donations, Membership Fees, and NGO Contributions. **Project - Based Funding Approach:** Donor Consortium Approach, Public-Private Partnerships (PPP) and Working with Governments, Networking Strategies for Funding. **Project Evaluation and Monitoring:** Meaning and importance of monitoring and evaluation, Steps in Evaluation, and Use of Management Information System (MIS). **Project Appraisal:** Logical Framework Analysis (LFA) and Participatory Rural Appraisal (PRA). **Documentation and Advocacy:** Documentation, Reporting, Public Relations, and Advocacy in NGO work. | 12 |
| **Unit V** | **Areas of NGO Intervention:** Health, Rural Development, Child Welfare, Women Empowerment, Youth Development, Elderly Welfare, and Environmental Protection. **Training and Awareness:** Meaning and Importance of Training, Training Needs Assessment, Awareness Creation, and Behaviour Change Communication (BCC). **Role of Ngos in Social Welfare Administration:** Participation in Public Policy, Institution Building, and Implementation of Social Welfare Programmes. **Accountability and Transparency:** Responsibility of NGOs, Social Audit, and Transparency in NGO Operations. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

***Italicized* texts are for self- study**

**Pedagogy and Assessment Methods:**

**Chalk and Talk lectures, Group Discussion, Seminar, Interaction, power point**

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Deborah Eade & Ernst Ligteringen (Ed.) | Debating Development: NGOs and the Future | Rawat Publications, New Delhi | 2006 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Kumar A. | Social Change through NGOs | Anmol Publishers, New Delhi | 2003 |
| 2 | Leon H. Ginsberg | Social Work Evaluation: Principles and Methods | Allyn and Bacon, Singapore | 2001 |
| 3 | Kandasamy M. | Governance and Financial Management in Non-Profit Organizations | Caritas India, New Delhi | 1998 |
| 4 | Jain R.B. (Ed.) | NGOs in Development Perspective | Vivek Prakashan, New Delhi | 1995 |

| | | | | |
|---|---|---|---|---|
| 5 | Amitarva Mukherjee (Ed.) | Participatory Rural Appraisal: Methods and Application in Rural Planning | Vikas, New Delhi | 1995 |
| 6 | John Clark | Voluntary Organizations: Their Contribution to Development | Earthscan, London | 1991 |
| 7 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

**Mapping**

| **COs \ POs** | **PO 1** | **P O2** | **P O3** | **P O4** | **P O5** | **P O6** | **P O7** | **P O8** | **P O9** | **P O10** | **P O11** | **P O12** | **P O13** | **P O14** | **P O15** | **PS O1** | **PS O2** |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO2** | 2 | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | - | 2 | - |
| **CO3** | 2 | 2 | 3 | 2 | - | - | - | - | - | - | - | - | - | - | - | 3 | 2 |
| **CO4** | 2 | 2 | 2 | 3 | - | 2 | - | - | - | - | - | - | - | - | - | 2 | 2 |
| **CO5** | 2 | 2 | 2 | 3 | 2 | 2 | - | - | - | - | - | - | - | - | - | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Mr.A.Mahesh Kumar** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | 26PSW4F4 | **Title** | **Batch :** | 2026-2028 |
| | | Concurrent Field Work Practicum – IV | **Semester** | IV |
| **Hrs/Week:** | 14 | | **Credits:** | 05 |

**Courses Objectives**

- To practice and apply the theoretical knowledge in the field.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | To recollect the nature and Behavior of clients | Po1, Po2, Po3, Po5, Po6, Po8, Po9, Po10, Po12, Po13, Po15, Pso1, Pso2 |
| CO2 | To understand the development and relationship with client | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po15, Pso1, Pso2 |
| CO3 | To Practice the Social Work methods in different settings | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | To know about the basic processes | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO5 | To have a practical experience in the field | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

**Methodology**: Placement of students in agencies like Schools, NGOs, Government organizations, industries , etc., Report submission, Individual conference, Group conference and Power point presentation.

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | - | 1 | 2 | - | 1 | 2 | 1 | - | 2 | 2 | - | 3 | 3 | 2 |
| **CO2** | 3 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 3 | - | 3 | 3 | 2 |
| **CO3** | 3 | 1 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 3 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO4** | 3 | 1 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 2 | 2 | 2 | 3 | 2 | 3 | 3 | 3 |
| **CO5** | 3 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 3 | 3 | 3 |

3 Point Scale – 1, 2, 3

| | | | |
|---|---|---|---|
| **Course Designed by** | **Dr.L.Ranjit** | | |
| **Verified by HoD** | **Dr.L.Ranjit** | | |
| **Approved by Chairman Academic Council** | **Dr.R.Manickachezian** | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSW4P1 | Title | Batch : | 2026-2028 |
| | | Research Dissertation | Semester | IV |
| Hrs/Week: | - | | Credits: | 04 |

**Courses Objectives**

- To apply and practice the theoretical research knowledge in the doing a research work.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement | |
|---|---|---|
| CO1 | Recall the research process and its key components. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO2 | Understand the technical and methodological aspects of conducting research in the field. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO3 | Apply statistical tools to test hypotheses and draw research conclusions**.** | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |
| CO4 | Analyze research findings to identify patterns, relationships, and implications for social work practice. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10 |
| CO5 | Evaluate the overall research process and outcomes, and formulate recommendations based on evidence. | Po1, Po2, Po3, Po4, Po5, Po6, Po7, Po8, Po9, Po10, Po11, Po12, Po13, Po14, Po15, Pso1, Pso2 |

**Methodology**: Lecture, Individual conference, Power point presentation and Field work.

**Mapping**

| COs \ POs | PO 1 | PO 2 | PO 3 | PO 4 | PO 5 | PO 6 | PO 7 | PO 8 | PO 9 | PO 10 | PO 11 | PO 12 | PO 13 | PO 14 | PO 15 | PSO 1 | PSO 2 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CO1** | 3 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 |
| **CO2** | 2 | 3 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 |
| **CO3** | 2 | 2 | 3 | 3 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 3 | 2 |
| **CO4** | 2 | 2 | 2 | 3 | 2 | 2 | 1 | 1 | 1 | 1 | - | - | - | - | - | - | - |
| **CO5** | 3 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 |

3 Point Scale – 1, 2, 3

| Course Designed by | Dr.L.Ranjit | | |
|---|---|---|---|
| Verified by HoD | Dr.L.Ranjit | | |
| Approved by Chairman Academic Council | Dr.R.Manickachezian | | |

## VALUE ADDED COURSE

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWVA1 | Title | Batch : | 2026-2028 |
| | | HR Analytics | Credits: | 2 |
| Hrs/Week: | 2 | | | |

### Course Objectives

- Learn how to collect, analyze, and clean HR data, and explore the role of HR Metrics in decision-making.
- Gain practical skills in using MS Excel for HR Analytics in key HR processes.
- Get an overview of HR Analytics tools and software used for data visualization and descriptive analytics.

### Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | Understand the relevance of HR Analytics in today's business landscape. |
| CO2 | Learn HR Analytics models and methods for data collection, examination, and Purification. |
| CO3 | Develop practical skills in MS Excel for HR Analytics across key HR processes. |
| CO4 | Explore various tools and software for Descriptive Analytics and HR Data Visualization. |
| CO5 | Recognize the importance of Predictive and Prescriptive Analytics in HR decision-making |

### Syllabus

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Introduction to HR Analytics:** History of Different HRM Perspectives, Transition from HRM to HCM and Gaining Sustainable Advantage through HCM. HR Analytics and Changing Role of HR Professionals. Importance and Scope of HR Analytics. Significance of HR Analytics, Benefits of HR Analytics. Levels of Analysis and Conducting analytics. Key Influencers of HR Analytics Process. | 10 |
| **Unit II** | **Understanding HR Analytics:** Conducting HR/Workforce Analytics: Models of HR Analytics, How to Conduct HR Analytics. Understanding HR Data: Importance of Data, Types and Scales of Data; Methods of Capturing Data, Data Examination & Purification. Understanding various HR Metrics from the perspective of HR Analytics. | 10 |
| **Unit III** | **Analytics for Key HR Processes Using MS Excel:** HR Analytics for Recruitment & Selection, Training & Development, Performance Appraisal, Talent Management, Employee Engagement, Compensation Management and Expatriate Management. | 10 |
| | **TOTAL CONTACT HRS** | **30** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Yadav, R. S. & Maheshwari, S. | HR Analytics | Wiley | 2021 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Banerjee, P., Pandey, J. & Gupta, M. | HR Analytics: Practical Applications of HR Analytics | Sage | 2019 |
| 2 | Bhattacharya, D. K. | HR Analytics | Sage | 2017 |
| 3 | Soundararajan, R. & Singh, K. | Winning on HR Analytics | Sage | 2017 |
| 4 | Uppal, N. | Human Resource Analytics | Pearson | 2021 |
| 5 | Motwani, B. | HR Analytics: Practical Approach Using Python | Wiley | 2021 |
| 6 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWVA2 | Title | Batch : | 2026-2028 |
| | | Artificial Intelligence for Social Work Practice | Semester | IV |
| Hrs/Week: | - | | Credits: | 2 |

## Course Objectives

- Understand the fundamentals of AI and its relevance to social work.
- Explore and assess AI tools for their applicability in social work practice.
- Apply AI tools effectively to enhance client services and streamline administrative tasks.

## Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | Gain a solid understanding of AI fundamentals, facilitating effective Communication about its importance in social work. |
| CO2 | Identify and evaluate AI tools for their potential benefits and limitations in social work contexts. |
| CO3 | Utilize AI tools to improve client services, decision-making, and administrative Efficiency in social work practice. |
| CO4 | Navigate ethical considerations related to AI, ensuring responsible and ethical use in social work settings. |
| CO5 | Anticipate future challenges and trends in AI integration, developing proactive strategies for successful adoption in social work practice. |

## Syllabus

| Unit | Content | Hours |
|---|---|---|
| Unit I | **Introduction to Artificial Intelligence:** Definition and scope of AI - importance - Historical overview and key milestones - Differentiating AI from human intelligence – advantages and disadvantages of AI - Role of AI in social work practice. | 10 |
| Unit II | **AI Tools for Social Work:** Chat GPT - Allegheny Family Screening Tool (AFST) - SPSS Modeler- Risk Terrain Modeling(RTM) – Woebot – Wysa - Casebook PBC – Emma – MonaBot – CaseWorthy – DataRobot – ZenDesk - Babylon Health- Sentio Solutions – Feel – Talkspace – CallMiner – Tableau - Power BI - Grammarly - Descript - Personal AI - Asana - Fireflies Reclaim - Beautiful.ai | 10 |
| Unit III | **Applications of AI in Social Work:** Predictive Analytics and Decision Support - AI in Mental Health Interventions - Virtual Assistants and Chatbots - AI in Administrative and Case Management Tasks - Integrating AI into Client Services. Natural Language Processing (NLP) and Social Work - Data Integration and Advanced Analytics. | 10 |
| | **TOTAL CONTACT HRS** | **30** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Milind Tambe & Eric Rice | Artificial Intelligence and Social Work (Artificial Intelligence for Social Good) | Cambridge University Press | 2018 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Josh Cowls | Artificial Intelligence for Social Good | Springer Cham | 2023 |
| 2 | Jose Antonio Bowen | Teaching with AI: A Practical Guide to a New Era of Human Learning | Johns Hopkins University Press | 2024 |
| 3 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

| | | | | |
|---|---|---|---|---|
| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
| **Course Code:** | - | **Title** | **Batch :** | 2026-2028 |
| | | MOOC Course | **Semester** | I -IV |
| **Hrs/Week:** | - | | **Credits:** | 2 |

**Courses Objectives**

- To develop the knowledge and skills related to social work practice.
- To provide an exposure on emerging fields of social work.

**Courses for study**

The students can take any one course related to social work and also other specified courses given under

1. Social Work – Case Work and Group Work
2. Human Resource Management
3. Medical Social Work
4. Psychiatric Social Work
5. Mental Health
6. Women Empowerment
7. Geriatric Social Work
8. Community Development
9. Participatory Rural Appraisal
10. Sociology
11. Psychology
12. NGO Management
13. Social Work Research
14. Social Action

## ADVANCE LEARNERS COURSE (OPTIONAL)*

| **Programme Code:** | MSW | **Programme Title :** | Master of Social Work | |
|---|---|---|---|---|
| **Course Code:** | 26PSWAL1 | **Title** | **Batch :** | 2026-2028 |
| | | Family and Child Welfare | **Semester** | III |
| **Hrs/Week:** | - | | **Credits:** | 2 |

### Course Objectives

- The purpose of this paper is to enable students to understand the various aspects related to family and child welfare.

### Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | To familiarize the students with the philosophy of family and child welfare along with the National Child Welfare Policy in India. |
| CO2 | To inform the students about the problems of children. |
| CO3 | To enlighten the students on family planning. |
| CO4 | To teach the students about the various family and child welfare services. |
| CO5 | To inform the students about the role of voluntary agencies in family and child welfare services |

### Syllabus

| Unit | Content |
|---|---|
| **Unit I** | **Family:** Meaning, Philosophy, and Child Welfare- National Child Welfare Policy in India |
| **Unit II** | **Problems of Children:** Child Abuse, Child Labour, Street Children- Female Infanticide, Girl Children. |
| **Unit III** | **Family Welfare Planning:** Programme and Methods of Family Planning. |
| **Unit IV** | **Family and Child Welfare Services:** Role of Government- Central and State. |
| **Unit V** | **Role of Voluntary Agencies in Family and Child Welfare Services:** Institutional and Non- Intuitional Services, National and International Organizations Working for Children. |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Devi, L. | Encyclopaedia of Child and Family Welfare | Institute for Sustainable Development, Lucknow & Anmol Publications, New Delhi | 1988 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Beedell, C. | Residential Life with Children | Taylor & Francis | 1972 |
| 2 | Daridson, F. & Gornicki, B. | Care of Children in Day Centers | W.H.O. Publications, Geneva | 1964 |
| 3 | Khasgiwala, A. | Family Dynamics: Social Work Perspective | Anmol Publications | 1993 |
| 4 | Rao, D. B. | Care the Child | Discovery Publishing House, New Delhi | 1997 |
| 5 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWAL2 | Title | Batch : | 2026-2028 |
| | | Correctional Social Work | Semester | IV |
| Hrs/Week: | - | | Credits: | 2 |

**Courses Objectives**

The aim of this course is to enlighten students on correctional social work and related aspects.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | To inform the students about correctional social work and related aspects. |
| CO2 | To enlighten the students about penology, corrections, and related concepts. |
| CO3 | To teach the students about social defense in India. |
| CO4 | To enlighten the students on the concept of victim logy and related aspects. |
| CO5 | To make the students understand various correctional techniques. |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Legislative:** Police – Judiciary and Correctional System – Origin and Development of Correctional Social Work in India. | 12 |
| **Unit II** | **Penology and Corrections:** Probation – Parole – Half Way Homes – Open Air Prisons and Welfare Measures Meant for Prisons – Prisoners' rights un Minimum Standard Rules for Prisons. | 12 |
| **Unit III** | **Social Defense in India:** Juvenile Delinquency: Institutional & Non – Institutional Programmes for Delinquency – Juvenile Guidance Bureau – Boys Club – Boot Camps and Other Programmes Meant for Delinquents. | 12 |
| **Unit IV** | **Victim Logy:** Concept – Philosophy – Victim Logy in India. | 12 |
| **Unit V** | **Preventive and Curative Measures:** Role of Social Worker in Correctional Administration; Social Theory – Psycho Analysis and Other Therapeutic Methods of Correction. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Panakal, J. J. & Gokhale, S. D. | Crime and Corrections in India | Tata Institute of Social Sciences, Bombay | 1989 |
| 2 | Tappan, P. W. | Crime, Justice and Correction (Vol. 1221) | McGraw-Hill, New York | 1960 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Chakrabarthi, N. K. | Juvenile Justice | Deep & Deep Publications Pvt. Ltd., New Delhi | 1999 |
| 2 | Sharma, R. K. | Criminology and Penology | Atlantic Publishers and Distributors, Delhi | 1998 |
| 3 | Ansari, M. A. | Social Justice and Crime in India | Sunlime Publications, Jaipur | 1996 |
| 4 | Atri, P. K. | Dimensions of Crime in India | Anmol Publications Pvt. Ltd., New Delhi | 1998 |
| 5 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## FACULTY BASED RESEARCH COURSE

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWRB1 | Title | Batch : | 2026-2028 |
| | | Organizational Commitment and Organizational Citizenship Behaviour | Semester | IV |
| Hrs/Week: | - | | Credits: | Grade |

### Courses Objectives

- To gain insight on the recent concepts related to organization commitment and OCB.
- To gain the recent developments in the focused area.
- To analyze the factors influencing OC and OCB.
- To analyze the how OC and OCB influence other domains.

### Course Outcomes

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | To understand about Organizational Commitment |
| CO2 | To understand the Organizational Citizenship Behavior Factors of Organization Citizenship Behavior |
| CO3 | To acquire the knowledge on Factors affecting OC and Factors of Organization Citizenship Behavior |
| CO4 | To understand Factors of Organization Citizenship Behavior |
| CO5 | To understand the Relationship between OCB and OC, mediating and moderating variables. |

### Syllabus

| Unit | Content | Hours |
|---|---|---|
| Unit I | **Organizational Commitment**: Concept, Definition, Need and Importance, Advantages, Antecedents, Theories, Models, Determinants, Measurement of OC. | 12 |
| Unit II | **Factors Affecting OC**: Job Burnout, Job Satisfaction, Organization Justice, Organizational Citizenship Behavior, Employee Training, Workplace Values, Job Characteristics, Demographics, Career Progression, Personal Growth, Well-being, Ethical Standards, Independence, Relationship, Leadership and Management Style, etc. | 12 |
| Unit III | **Organizational Citizenship Behavior**: Origin Of Construct, Concept, Similar Constructs, Antecedents, Advantages, Theories, Consequences and Measures. | 12 |
| Unit IV | **Factors of Organization Citizenship Behavior**: Organizational Loyalty, Altruism, Civic Virtue, Sportsmanship, Courtesy, Conscientiousness, Organizational Compliance, Problem Concern, Individual Initiatives, Self-Development. | 12 |

| | | |
|---|---|---|
| **Unit V** | **Organizational Citizenship Behavior and Organizational Commitment**:<br>Relationship Between OCB and OC, Mediating and Moderating Variables. | 12 |
| | **TOTAL CONTACT HRS** | **60** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Meyer, J. P. & Allen, N. J. | A Three-Component Conceptualization of Organizational Commitment | Human Resource Management Review, Vol. 1, pp. 61–89 | 1991 |
| 2 | Al-Jabari, B. & Ghazzawi, I. | Organizational Commitment: A Review of the Conceptual and Empirical Literature and a Research Agenda | International Leadership Journal, Vol. 11, pp. 78–119 | 2019 |
| 3 | Meyer, J. P., Morin, A. J. S., Stanley, L. J. & Maltin, E. R. | Teachers' Dual Commitment to the Organization and Occupation: A Person-Centered Investigation | Teaching and Teacher Education, Vol. 77, pp. 100–111 | 2019 |
| 4 | Oludayo, O. A., Akanbi, C. O., Falola, H. O. & Aluko, O. A. | Data on Perceived Excessive Workload on Faculty Members' Commitment | Data in Brief, Vol. 20, pp. 986–990 | 2018 |
| 5 | Osafo, E. & Yawson, R. M. | The Role of HRD in University–Community Partnership | European Journal of Training and Development | 2019 |
| 6 | Prasojo, L. D., Fatmasari, R., Nurhayati, E., Darmadji, A., Kusumaningrum, F. A. & Andriansyah, Y. | Indonesian State Educational Universities' Bibliometric Dataset | Data in Brief, Vol. 22, pp. 30–40 | 2019 |
| 7 | Raharjo, K., Nurjannah, Solimun & Fernandes, A. R. A. | The Influence of Organizational Culture and Job Design on Job Commitment and Human Resource Performance | Journal of Organizational Change Management, Vol. 31(7), pp. 1346–1367 | 2018 |
| 8 | Ranjit, L. | A Study on Consumer Behaviour Towards Branded Skin Care Products | In *Glimpses of Consumer Behaviour Towards 2020*, Bonfring Publications, Coimbatore, pp. 35–40 | 2014 |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWRB2 | Title | Batch : | 2026-2028 |
| | | Reproductive Health | Semester | IV |
| Hrs/Week: | - | | Credits: | Grade |

**Courses Objectives**

- To know the basic concepts of public health and re productive health
- To understand the importance of wellness

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | To learn about the concepts related to public health and disease |
| CO2 | To understand concepts of Fundamentals of reproductive health |
| CO3 | To plan psycho-social interventions in preventive, Primitive and curative services that work towards enhancing the dignity of persons living with disease |
| CO4 | To Understand the Fundamentals of reproductive health |
| CO5 | To understand about the Factors Influencing RH |

**Syllabus**

| Unit | Content |
|---|---|
| **Unit I** | **Public Health:** Genesis and Development of the Concept, Healthcare Versus Medical Care, Approaches to Public Health, Primary Health Care, Millennium Developmental Goals |
| **Unit II** | **Health and Disease:** Basic Concepts and Definition, Disease Control and Levels of Prevention, Determinants and Indicators of Health, Health situation and Trends in India. |
| **Unit III** | **Fundamentals of Reproductive Health:** Definition, Concepts, important, Components, Reproductive Health Education. |
| **Unit IV** | **Health Administration** at the National and State and District levels- Primary Health Centers, Health Policies and Health Planning. |
| **Unit V** | **Factors** Influencing RH, Determinants of RH, Current Research On RH. |

**Reference Books**


| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | World Health Organization (WHO) | Reproductive Health | WHO Website | 2008 |
| 2 | World Health Organization (WHO) | Reproductive Health Strategy | WHO Website | 2008 |
| 3 | Darroch, J. E., Frost, J. J., Singh, S., et al. | Teenage Sexual and Reproductive Behavior in Developed Countries | Guttmacher Occasional Report, Vol. 3, pp. 1–120 | 2001 |
| 4 | Winslow, Charles-Edward Amory | The Untilled Field of Public Health | Modern Medicine, Vol. 2 (1306) | 1920 |
| 5 | Centers for Disease Control Foundation | What is Public Health | CDC Website, Atlanta, GA | 2017 |
| 6 | Wilkinson, R. G. & Marmot, M. G. (Eds.) | The Solid Facts: Social Determinants of Health | WHO / Copenhagen | 2003 |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWCC1 | Title | Batch : | 2026-2028 |
| | | Social Work with Families and Senior Citizens | Semester | III |
| Hrs/Week: | - | | Credits: | Grade |

**Course Objectives**

- Understand concept of child and rights for children based on UNCRC
- Get orientation of child related social institutions and homes

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | Knowledge on concepts of child rights, child protection and child welfare. |
| CO2 | Understand the need and significance of child rights, child protection and child welfare. |
| CO3 | Demonstrate the problems of children. |
| CO4 | Apply the provisions related to child rights, child protection and child welfare in dealing with problems related to children |
| CO5 | Analyze the causes and provide solutions for the problems of children. |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| **Unit I** | **Theoretical and Conceptual Framework for Understanding Family** Definition, Marriage, Types Of Families, Emerging Families, Family Ecology, Family Functions, Family Norms, Family Patterns, Family Structure, Family Practices. | 10 |
| **Unit II** | **Family Dynamics** Trends in the Changing Family Systems, Family Interactions, family Adaptability, Family Cohesion, Role Performance, Role Commitment, Role Conflict, Decision Making, Family Life Cycle and Family Development theory. | 10 |
| **Unit III** | **Challenges of Family** Separation and divorce, Stress, Lack of adequate child care, inflexible work environment, infertility, Adoption, surrogate mothers Family Violence: Wife battering, Husband abuse, Child abuse, Elder abuse, Parent abuse. Family Intervention: Genogram, Methods of assessment, Rehabilitation, Crisis intervention, strengths and resilience | 10 |
| **Unit IV** | **Senior Citizens and their Health Status** Definition of Ageing, Demography, Changing roles and contemporary roles, impact of globalization, Longevity, Empty nest syndrome, Health Status of the senior citizens: Common Health problems, Health Services: Government, NGO, Health Insurance | 10 |
| **Unit V** | **Social Work Interventions** Social work interventions: Institutional services-Homes, Hospices, Non-Institutional Services –Day care, Recreation, Help line, Family counselling: Geriatric/ Gerontological Social Work. | 10 |
| | **Field work to NGO (2days x5hours)** | 10 |
| | **T OTAL** | **60** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Desai, M. | Family and Intervention: A Course Compendium | Tata Institute of Social Sciences, Bombay | 1994 |
| 2 | Khargiwala | Family Dynamics: Social Work Perspectives | Anmol Publications, New Delhi | 1993 |

| Programme Code: | MSW | Programme Title : | Master of Social Work | |
|---|---|---|---|---|
| Course Code: | 26PSWCC2 | Title | Batch : | 2026-2028 |
| | | Performance Management | Semester | IV |
| Hrs/Week: | - | | Credits: | Grade |

**Course Objectives**

- To introduce the students to the concept of performance management.
- To train them in the performance management methods and techniques.
- To throw light on reward management.

**Course Outcomes**

On the successful completion of the course, students will be able to

| CO | CO Statement |
|---|---|
| CO1 | Develop clear role definitions, expectations and goals. |
| CO2 | Increase employee engagement. |
| CO3 | Develop managerial leadership and coaching skills. |
| CO4 | Boost productivity through improved performance. |
| CO5 | Develop a performance reward program that incentivizes accomplishment. |

**Syllabus**

| Unit | Content | Hours |
|---|---|---|
| Unit I | **Introduction & Developing Performance Plan** Definition and basic concept of performance and performance management. Setting Relevant and Realistic Goals with Employees: Development and Contents of a Performance Plan for group/team and individuals: Strategies in developing performance plan. Models and theories of performance management. Balance Score Card. | 12 |
| Unit II | **Performance Feedback** Developing system to source feedback (Positive, Negative and Just Right); Classification of feedback (Qualitative and Quantitative); Evaluating and using feedback for improving employees performance. | 12 |
| Unit III | Guidelines for Performance Guidelines for conducting Performance Appraisals and reviews; Performance flow Chart based on Market Analysis: Conducting Employee 360 Degree Performance Reviews; Trends in Performance appraisal. Standard Format for Performance Appraisal, Software Applications for Performance Appraisal**.** | 12 |
| Unit IV | **Employee Performance Appraisals** Preparatory steps for Employee Performance Appraisals, Formation of management Teams for Performance Reviews, Implementation of the Performance Appraisal Systems - Key Performance Indicator (KPI), Business Intelligence monitor, Focus Group discussion, Attitude Surveys, Competency Analysis, Performance measuring Scale (Numerator, Denominator and Exclusion), Quick score Performance Information System (Software). Performance Appraisal's Best Practices. | 12 |

| | | |
|---|---|---|
| **Unit V** | **Rewarding Mechanism in Performance Appraisal** Methods and techniques in Rewarding Employees Performance. Reward management Addressing Employee Performance problems / issues. Mentoring, coaching and training non- performers improving employee's commitment. Linking Performance with compensation. Performance Related Pay (PRP). | 12 |
| | **TOTAL CONTACT HRS** | **60** |

**Text Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | Handy, L., Devine, M., & Health, L. | 360-Degree Feedback: Unguided Missile or Powerful Weapon? | Ashridge Management Group, Berkhamsted | 1996 |
| 2 | Armstrong, M. & Baron, A. | Managing Performance: Performance Management in Action | CIPD, London | 2004 |
| 3 | Armstrong, M. & Baron, A. | Performance Management: The New Realities | Institute of Personnel and Development, London | 1998 |

**Reference Books**

| S.NO | AUTHOR | TITLE OF THE BOOK | PUBLISHERS \ EDITION | YEAR OF PUBLICATION |
|---|---|---|---|---|
| 1 | E-reward | Survey of Performance Management Practice | E-reward, Stockport | 2005 |
| 2 | Armstrong, M. & Baron, A. | Performance Management: The New Realities | Institute of Personnel and Development, London | 1998 |
| 3 | Ward, P. | 360-Degree Feedback | Institute of Personnel and Development, London | 1997 |
| 4 | Related online contents[MOOC, SWAYAM, NPTEL, Websites etc] | | | |

## ANNEXURE - I

## FIELD WORK

Mere theoretical knowledge does not make one a professional. Therefore, a distinctive feature of the instructional programs in Social Work is the emphasis laid on Field Work as an integral part of the Total Contact Hrs curriculum. The knowledge gathered in the class room is applied in the field under the effective supervision of teachers as well as agency to gain skills and technique. The Field Work program is planned in such a manner to provide an orderly sequence of learning. Field work in the First Semester includes observation visit and concurrent field work leading to an awareness of the general functioning and nature of various welfare agencies. The students are then placed in agencies. In the Second Semester the students are reshuffled in order to familiarize to different settings. During the Third Semester and Fourth Semester students will placed based on their specialization. Those who opt Human Resources Management will undergo specialized training in Industrial Settings. Those who opt for Medical and Psychiatry will be placed in Hospital settings. Those who opt for Community Development will work with NGO's.

**Field Work Evaluation**

| S.NO | NORMS | MARKS |
|---|---|---|
| 1. | Attendance ( including regularity and punctuality) | 05 |
| 2. | Regularity in report Submission and Individual | 05 |
| 3. | Conference | 10 |
| 4. | Application of theory and Social Work methods in Field | 05 |
| 5. | Work Content of the record | 75 |
| | Viva voce | |
| | **Total Contact Hrs** | **100** |

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**WEIGHTAGE FOR FIELD WORK NORMS**

1. Attendance

| | | |
|---|---|---|
| Less than 75% | - | 0 |
| 75% to 79% | - | 1 |
| 80% to 84% | - | 2 |
| 85% to 89% | - | 3 |
| 90% to 94% | - | 4 |
| 95% to 100% | - | 5 |

2. Regularity in submission of Report and Individual Conference

| | | |
|---|---|---|
| More than 3 days | - | 0 |
| Late by 2 days | - | 1 |
| More than 2 days | - | 2 |
| Late by 2 days | - | 3 |
| Late by 1 day | - | 4 |
| Exact date | - | 5 |

3. Application of theory and socialwork methods in field work

| | |
|---|---|
| Very good 11 – | 15 |
| Good | 06 – 10 |
| Satisfactory | 0 – 05 |

4. Content of the record

| | |
|---|---|
| Very good | 4 – 5 |
| Good | 2 – 3 |
| Satisfactory | 0 – 1 |

**Viva - Voce**

The Viva voce examination in the field work will be conducted by a board consisting of one External and one internal examiner at the each ester. Norms for viva voce examination will be prepared in consultation with the external examiner.

For instance

| | | |
|---|---|---|
| Report Content | - | 20 |
| Presentation | - | 15 |
| Communication Skills | - | 20 |
| Knowledge | - | 20 |
| **Total Contact Hrs** | - | **75** |

## ANNEXURE – II
## RESEARCH PROJECT REPORT

Each student has to submit a Project report on a selected topic at the end of the fourth semester.

**Norms for evaluation of Project Report**

| | | |
|---|---|---|
| Punctuality and regularity | - | 05 |
| Report submission | - | 05 |
| Content of the report | - | 05 |
| Knowledge in research | - | 05 |
| Overall research work | - | 05 |
| Viva voce | - | 75 |
| **Total Contact Hrs** | - | **100** |

**Viva Voce Norms**

The Project report will be evaluated and Viva Voce Examination will be conducted jointly by External Examination and Research Supervision concerned for 100 marks. The average marks of Internal and External Examiners will consultation with examiners.

For Instance

| | | |
|---|---|---|
| Content of the report | - | 15 |
| Presentation | - | 15 |
| Communication | - | 15 |
| Knowledge | - | 15 |
| Overall research work | - | 15 |
| **Total Contact Hrs** | - | **75** |

**WRITTEN ASSIGNMENT RUBRIC**

**Grading Scale:**

| A | B | C | D | F |
|---|---|---|---|---|
| 09 - 10 | 07- 08 | 05 - 06 | 03 - 04 | 01 - 02 |

| CRITERION | A - Excellent | B - Good | C - Average | D - Below Average | F - Inadequate |
|---|---|---|---|---|---|
| **Content & Focus** | Hits on almost all content exceptionally clear | Hits on most key points and writing is interesting | Hits in basic content and writing is understandable | Hits on a portion of content and/or digressions and errors | Completely off track or did not submit |
| **Sentence Structure & Style** | * Word choice is rich and varies<br>* Writing style is consistently strong<br>* Students own formal language | * Word choice is clear and reasonably precise<br>* Writing language is appropriate to topic<br>* Words convey intended message | * Word choice is basic<br>* Most writing language is appropriate to topic<br>* Informal language | * Word choice is vague<br>* Writing language is not appropriate to topic<br>* Message is unclear | * Not adequate |
| **Sources** | Sources are cited and are used critically | Sources are cited and some are used critically | Some sources are missing | Sources are not cited | Sources are not at all cited |
| **Neatness** | Typed; Clean; Neatly bound in a report cover; illustrations provided | Legible writing, well-formed characters; Clean and neatly bound in a report cover | Legible writing, some ill-formed letters, print too small or too large; papers stapled together | Illegible writing; loose pages | Same as below standard |
| **Timeliness** | Report on time | Report one class period late | Report two class periods late | Report more than one week late | Report more than 10 days late |

# STUDENT SEMINAR EVALUATION RUBRIC

**Grading Scale:**

| A | B | C | D |
|---|---|---|---|
| 5 | 4 | 2 - 3 | 0 - 1 |

| CRITERIA | A - Excellent | B - Good | C - Average | D - Inadequate |
|---|---|---|---|---|
| **Organization of presentation** | Information presented as interesting story in logical, easy to follow sequence | Information presented in logical sequence; easy to follow | Most of information presented in sequence | Hard to follow; sequence of information jumpy |
| **Knowledge of subject & References** | Demonstrated full knowledge; answered all questions with elaboration **&** Material sufficient for clear understanding **AND** exceptionally presented | At ease; answered all questions **but** failed to elaborate **&** Material sufficient for clear understanding **AND** effectively presented | At ease with information; answered most questions **&** Material sufficient for clear understanding **but** not clearly presented | Does not have grasp of information; answered only rudimentary Questions **&** Material not clearly related to topic **OR** background dominated seminar |
| **Presentation Skills using ICT Tools** | Uses graphics that explain and reinforce text and presentation | Uses graphics that explain text and presentation | Uses graphics that relate to text and presentation | Uses graphics that rarely support text and presentation |
| **Eye Contact** | Refers to slides to make points; engaged with audience | Refers to slides to make points; eye contact majority of time | Refers to slides to make points; occasional eye contact | Reads most slides; no or just occasional eye contact |
| **Elocution –** (Ability to speak English language) | Correct, precise pronunciation of all terms Voice is clear and steady; audience can hear well at all times | Incorrectly pronounces few terms Voice is clear with few fluctuations; audience can hear well most of the time | Incorrectly pronounces some terms Voice fluctuates from low to clear; difficult to hear at times | Mumbles and/or Incorrectly pronounces some terms Voice is low; difficult to hear |